

North-Eastern Hill University
NEHU Campus
Shillong 793 022, Meghalaya (India)



Notice Inviting Quotation (NIQ) for
Supply and Installation of SSL (Secure Sockets Layer) Certificate for
Five Websites under Domain nehu.ac.in

No. F.10-1/NDVN/98

dated 21st November 2017

NIQ for Supply & Installation of SSL Certificate for 5 Websites for nehu.ac.in

INVITATION FOR QUOTATION

1. North-Eastern Hill University invites sealed Quotation for Supply & Installation of SSL Certificate for 5 Websites for nehu.ac.in
2. Interested and eligible Vendor may obtain further information, if required, from the office of **NDVN Facility (VSAT), North-Eastern Hill University, Shillong during office hours on all working days of the University.**
3. The Quotation document may be obtained by downloading it from www.nehu.ac.in
4. Quotation will be opened in the presence of the Firm's representatives who choose to attend on the specified date and time.

NIQ NO.	No. F.10-1/NDVN/98 21/11 2017
LAST DATE & TIME FOR RECEIPT OF NIQ	13th Dec 2017 at 10.00 AM
DATE & TIME OF OPENING	13th Dec 2017 at 11.00 AM
NAME AND ADDRESS	Administrative Incharge NDVN FACILITY North-Eastern Hill University, Shillong 793022, Meghalaya
TELEPHONE NUMBER	0364-2551297/2726195
FAX	(0364) 2551634
E-MAIL ADDRESS	admin@nehu.ac.in

NIQ for Supply & Installation of SSL Certificate for 5 Websites for nehu.ac.in

INSTRUCTIONS TO VENDOR

1. The Vendor shall submit the NIQ in duly sealed envelope. The envelope shall bear the following inscriptions:
 1. **NIQ for Supply & Installation of SSL Certificate for 5 Websites for nehu.ac.in**
 2. NIQ No. and Due Date
 3. Name and Complete Address of the Vendor

2. The Quotation must reach the undersigned on or before the due date, i.e. Quotation received after the due date and time is liable to be rejected. University will not be responsible for any postal delays.

3. Quotation submitted by FAX/EMAILS will not be considered at all.

4. Quotation received will be opened on the same day. Parties participating are requested to be available for opening of the Quotations.

5. The rates quoted should indicate clearly all applicable taxes.

6. All the pages of the Quotation should be signed along with company's seal.

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TERMS AND CONDITIONS

1. The Supply and Installation of SSL Certificate will include the following:-
 - a. **Installation has to be done on premises and not remotely.**
 - b. Installation of SSL in all completeness for all servers of nehu.ac.in
 - c. Any requirement of server configuration or re-installing of OS and Application throughout the maintenance period
2. The firm should submit the Copies of PAN and GST Numbers.
3. Rates should be valid for a period of 120 days from the date of the opening of the Quotation.
4. Payment will be made 100% after successful Installation to be certified by NDVN Facility.
5. The University reserves the right to reject any or all the NIQs.
7. The University reserves the right to reject any or whole quotations without assigning any reasons thereof and does not bind itself to accept the lowest quotation whatsoever.
8. That in case of any disputes between concerned parties, dispute shall be settled through amicable resolutions and if not then only the courts of Meghalaya will have exclusive jurisdiction to try and entertain suits between the parties under the Contract.
9. The terms and conditions of the NIQ are binding.

NIQ for Supply & Installation of SSL Certificate for 5 Websites for nehu.ac.in

Price Submission Format

SI No	ITEMS	RATE	TAX (%)	Total (Rate + Tax)
1	Supply and Installation of SSL for 5 Websites with one Year (1) including support and maintenance			
2	Supply and Installation of SSL for 5 Websites with three Year (3) including support and maintenance			

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Name, Designation & Signature of Vendor