

**NORTH EASTERN HILL UNIVERSITY  
CAMPUS DEVELOPMENT DEPARTMENT  
SHILLONG**

**SHORT NOTICE INVITING TENDER**

On behalf of the North Eastern Hill University, sealed tenders are invited from the Authorized Dealers/ ISO certified Company dealing in Air-Conditioning Systems, with expertise of Installation, testing & commissioning complete, accompanied by a tender fee of Rs. 1,000.00 (rupees one thousand) only (Non-refundable), for the following works. The tenders will be received up to **2.00 P.M. on 30<sup>th</sup> May 2017** (To be dropped in the tender box) and will be opened on the same day at 3.00 P.M. in the presence of the tenderers or their authorized representative if any

Sl. No.	Particulars of work	Estimated Amount	Earnest Money	Time of Completion	Tender Fee
(A)	Providing of Air Conditioning Systems in the 2 <sup>nd</sup> Floor Deluxe Rooms, Suites, Dining Hall, Committee Room & Conference Room of the NEHU Guest House, Borjhar, Guwahati.	Rs.29,94,000.00	Rs.59,880.00 (Rs.29,940.00 for SC/ST)	90(ninety) days	Rs.1,000.00

**NOTE :-**

- The tenderers fulfilling the required criteria as specified in the detailed notice may download the tender document from the University's website [www.nehu.ac.in](http://www.nehu.ac.in) w.e.f 19<sup>th</sup> May 2017 (After 4.00 PM) to 29<sup>th</sup> May 2017(Up to 4.00PM).
- Required Earnest money in the form of Call Deposit/Demand Draft/Banker's Cheque duly pledged to NEHU, Shillong.
- The prospective tenderers should deposit tender fee through NEFT/RTGS to the account as detailed below and send an email to [fo@nehu.ac.in](mailto:fo@nehu.ac.in) mentioning the purpose of deposit with Bank transfer no/UTR no and date. A copy of proof of such deposit made should be enclosed with the tender documents.

**Details of Account:**

**Name of Account holder** : Finance Officer  
**Name of the account** : NEHU Revenue Account.  
**Name of the bank and branch** : State Bank of India, NEHU Branch, Shillong.  
**IFSC Code** : SBIN0004295  
**Account no.** : 10203801042

- The prospective tenderer who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted. i)Should have satisfactorily completed 1(one) similar work costing not less than 80%(Eighty percent) of the estimated amount put to tender or 2(two) such similar works each costing not less than 50%(Fifty percent) of the estimated amount put to tender or 3(Three) such similar works each costing not less than 40%(Forty percent) of the estimated amount put to tender during the last 7 years, ending last day of the month previous to the one in which the tenders are invited. For this purpose, 'cost of work' shall mean gross value of the completed work including the cost of materials supplied by the Govt./Client, but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer or equivalent Officer of Engineering Cadre, otherwise, the Tender shall be disqualified. Similar work means "**Providing of Air Conditioning Systems**" executed under State Govt./ Central Govt. / Public Sector undertakings/ Autonomous organization.
- Joint ventures are not accepted.**
- Prospective Tenderers should not have abandoned any work nor any of the Contracts should have been rescinded during the last seven years ending last day of the month of March 2017.
- The Tender shall be received & opened on the next working day, in case the date stipulated for receipt & opening of Tender in this NIT is declared a Holiday / non- working day.
- The tenderer should arrange all the machineries & materials of specified quality by himself from open markets. The list of machineries possessed by the tenderer should be enclosed.
- The rates should be quoted on item rate basis as per the Schedule contained in the Annexure I for the items of works, in figures & words legibly (which will include all taxes, duties, freight & Insurance charges, packing & forwarding charges complete in all respects) . The total amount worked out on such rates quoted, should invariably be given by the Tenderer and no extra will be entertained.
- The University reserves the right not necessarily to accept the rate of the lowest tenderer and may reject any or all the tenders without assigning any reason thereof.
- Tenderers may inspect the site & source of Construction materials , if required, before casting tender.
- Tenderer should put his/her full name and address in the specified column in the tender document. Tenders of those tenderers who give only the initial without giving full name will be rejected.
- The Tenderer should get his/her signature attested by any officer of NEHU/ any Gazetted Officer at page 1 of the tender document failing which their tender will not be considered.
- In case the tenderer fails to complete the work within the stipulated time mentioned in the work order, then action shall be taken against such tenderer at the discretion of the University's authority which may lead to debar him from further tendering in the University etc.
- The tenderer shall be exempted from payment of forest royalty only if he/she produces either (1) a money receipt issued by the forest department of (2) a printed challan provided by the dealers/quarry owners for the consignments duly stamped by the Forest Department. Any other document produced thereof shall not be taken in to account as a legitimate proof for claim of exemption of deduction of forest royalty, in which case, forest royalty will be recovered as per the following rates :  
 Stone, Gravel, Boulder, Shingle : @ Rs. 240.00 ( Rupees two hundred & forty)only per cum +14.5%VAT +15% Income Tax on Royalty.

Sand : @ Rs. 90.00 ( Rupees Ninety)only per cum +5%VAT +15% Income Tax on Royalty.  
Squared stone: Rs. 280.00 (Rupees Two Hundred Eighty) only per cum + VAT @ 14.5% + 15% Income Tax.  
Earth and Clay: Rs. 100.00 (Rupees One Hundred) only per cum + VAT @ 5.00% + 15% Income Tax.

**However, in the event of revision of rates for royalty by the Government, same shall suo moto apply and tenderer shall be liable to pay royalty at the prescribed revised rates.**

16. Water charges @ 0.10% of value of work done shall be deducted from the Bills (Running or Final) of the Tenderer, if water connection is provided by NEHU for use in Construction works / Labour shed.
17. Electricity charges shall be deducted from the Bills (Running or Final) of the Tenderer, as per meter reading if Electricity connection is taken for use in Construction works / Labour shed from the University's resources. The meter (MeECL Tested) shall be provided by the Tenderer along with service connection from the nearest available source. **OR** Electricity charges @ 0.50% L.S. of value of work done shall be deducted from the Bills (Running or Final) of the Tenderer.
18. Value Added Tax (VAT) @ 14.5% (fourteen decimal five zero percent) on the 90% of the Bill value and Labour Cess @ 1% One percent) on total bill value shall be deducted from the Bills (Running or Final) of the Tenderer. **However in the event of revision of rates for VAT by the Government, same shall suo moto apply and tenderer shall be liable to pay VAT at the prescribed revised rates.** VAT shall not be deducted from the Bills (Running or Final) of the Tenderer where the Tenderer produces a certificate from the Commissioner of Taxes that he has no liability to pay Tax or that he has paid the Tax payable by or due from him.
19. **Income tax and cess shall be leviable, at the rate in force at the time of making payments, as amended by the Government of India/Government of Meghalaya as the case may be, from time to time.**
20. Alterations, corrections, if any, in the Rates quoted by the Tenderer should be initialed by the Tenderer. Usage of "White ink" to erase & then rewrite the Rate should be avoided.
21. The specification & make of individual items as per BOQ is for reference & to be followed under normal circumstances. However, products of equivalent range, quality & make may be allowed with approval by the Engineer-in-charge.
22. Notwithstanding the various conditions prescribed in the Tender document, the University may relax one or more such conditions, if required, in favour of deserving Tenderer, in the interest of the University, without compromising with the quality & standard so required for implementation of the work.
23. Rebate offered by the prospective tenderer in percentage rate tender are liable to be rejected. However the unconditional rebates offered in the case of item rate tender can be considered.
24. The estimated amount shown in the NIT is indicative only. The tender shall be evaluated based on the actual estimated cost of the works as shown in the comparative statement.
25. The tenderers are advised to see University's website regularly, as any corrigendum or addendum shall be put on the University's website only.
26. **Please note that near relatives of the officers and staff of CDD are not allowed to participate in the tender. In case it is found so, the tender of such tenderer will be disqualified. The term 'relative' for this purpose would be as who are not near relatives of University Engineer/Divisional Accountant or Superintending Engineer or Executive Engineer or /Assistant Engineer/Junior Engineer of the University. Note: A near relative means wife, husband, parents, in-laws, children, brothers, sisters, uncles, aunts and cousins.**
27. **It is desirable to furnish warranty for compressor of all air conditioning unit upto 5(five ) years from the date of commissioning of system.**
28. **It is also desirable to provide 5-star rated Air-conditioning unit for economy of power consumption and long life of machine.**

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EXECUTIVE ENGINEER

F. No. CD/M/Estm/174/2016-...38 .....

Dated.....08/05/2017.....

Copy to :-

1. The P.S. to Vice Chancellor, NEHU, Shillong
2. The S.P.A. to Registrar, NEHU, Shillong.
3. The Finance Officer, NEHU, Shillong.
4. The University Engineer, CDD, NEHU, Shillong.
5. The CVO, NEHU, Shillong.
6. The Technical Branch, CDD, NEHU, Shillong.
7. The Public Information Officer, NEHU, Shillong.
8. The Technical Officer, VSAT, NEHU, Shillong, with a request to insert the NIT in the web site of the University
9. NOTICE BOARD

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