

NORTH EASTERN HILL UNIVERSITY
CAMPUS DEVELOPMENT DEPARTMENT
SHIILONG

SHORT NOTICE INVITING TENDER

On behalf of the North Eastern Hill University, sealed tenders are invited from the **Authorised Dealers/ Contractors, having expertise in installation & commissioning & maintenance of Audio-Visual systems**, accompanied by a tender fee of Rs. 200.00(Rupees two hundred) only (Non-refundable), for the following works. The tenders will be received up to **2.00 P.M. on 15th December 2017** (To be dropped in the tender box) and will be opened on the same day at 3.00 P.M. in the presence of the contractors or their authorized representative if any

<i>Sl. No.</i>	<i>Particulars of work</i>	<i>Estimated Amount</i>	<i>Earnest Money</i>	<i>Time of Completion</i>	<i>Tender Fee</i>
(A)	Repairing and Servicing of the Audio Equipments Installed in the Rack at Multiuse Convention Hall at Permanent Campus, NEHU, Shg	Rs.2,32,500.00	Rs.4,650.00 (Rs.2,325.00 for SC/ST)	10(ten) days	Rs.200.00

N O T E :-

- The contractors fulfilling the required criteria as specified in the detailed notice** may download the tender document from the University's website www.nehu.ac.in w.e.f 08th December 2017 (After 4.00 PM) to 15th December 2017(Up to 1.00PM).
- Required Earnest money in the form of Call Deposit/Demand Draft/Banker's Cheque** duly pledged to NEHU, Shillong.
- The prospective tenderers should deposit tender fee through NEFT/RTGS to the account as detailed below and send an email to fo@nehu.ac.in mentioning the purpose of deposit with Bank transfer no/UTR no and date. A copy of proof of such deposit made should be enclosed with the tender documents.

Details of Account:

Name of Account holder : Finance Officer
Name of the account : NEHU Revenue Account.
Name of the bank and branch : State Bank of India, NEHU Branch, Shillong.
IFSC Code : SBIN0004295
Account no. : 10203801042

Alternately, Tender Fee can also be paid online through State Bank of India online portal www.onlinesbi.com >sbicollect>Meghalaya>Educational Institution> NEHU Development Account>Tender Fee.

Attach the State Bank Collect Transaction ID with the Tender Document.

PLEASE NOTE THAT PoS SWIPE IS NOT ACCEPTABLE.

- The tenderer should enclose **SELF ATTESTED COPIES** of Authorisation/ Work Experience for the last 3(three) years .Originals to be produced if called for.
- The tenderer should have valid GST registration Certificate as issued by the concerned department.**
- Joint ventures are not accepted.**
- Prospective Tenderers should not have abandoned any work nor any of the Contracts should have been rescinded during the last *seven years ending last day of the month of Sept' 2017.*
- The Tender shall be received & opened on the next working day, in case the date stipulated for receipt & opening of Tender in this NIT is declared a Holiday / non- working day.
- The contractor should arrange all the machineries & materials of specified quality by himself from open markets. The list of machineries possessed by the tenderer should be enclosed.
- The rates should be quoted on item rate basis as per the Schedule contained in the Annexure I for the items of works, in figures & words legibly . The total amount worked out on such rates quoted, should invariably be given by the Tenderer.
- The University reserves the right not necessarily to accept the rate of the lowest tenderer and may reject any or all the tenders without assigning any reason thereof.
- Contractors may inspect the site & source of materials , if required, before casting tender.
- Contractor should put his/her full name and address in the specified column in the tender document. Tenders of those contractors who give only the initial without giving full name will be rejected.
- The Tenderer should get his/her signature attested by any officer of NEHU/ any Gazetted Officer at page 1 of the tender document failing which their tender will not be considered.
- In case the contractor fails to complete the work within the stipulated time mentioned in the work order, then action shall be taken against such contractor at the discretion of the University's authority which may lead to debar him from further tendering in the University etc.
- The contractor shall be exempted from payment of forest royalty only if he/she produces either (1) a money receipt issued by the forest department of (2) a printed challan provided by the dealers/quarry owners for the consignments duly stamped by the Forest Department. Any other document produced thereof shall not be taken in to account as a legitimate proof for claim of exemption of deduction of forest royalty, in which case, forest royalty will be recovered as per the following rates :
Stone, Gravel, Boulder, Shingle : @ Rs. 240.00 (Rupees two hundred & forty)only per cum + taxes as applicable.
Sand : @ Rs. 90.00 (Rupees Ninety)only per cum + taxes as applicable.

Squared stone: Rs. 280.00 (Rupees Two Hundred Eighty) only per cum + taxes as applicable .

Earth and Clay: Rs. 100.00 (Rupees One Hundred) only per cum + taxes as applicable.

However, in the event of revision of rates for royalty by the Government, same shall suo moto apply and contractor shall be liable to pay royalty at the prescribed revised rates.

17. Water charges @ 0.10% of value of work done shall be deducted from the Bills (Running or Final) of the Contractor, if water connection is provided by NEHU for use in Construction works / Labour shed.
18. Electricity charges shall be deducted from the Bills (Running or Final) of the Contractor, as per meter reading if Electricity connection is taken for use in Construction works / Labour shed from the University's resources. The meter (MeECL Tested) shall be provided by the Contractor along with service connection from the nearest available source. **OR** Electricity charges @ 0.50% L.S. of value of work done shall be deducted from the Bills (Running or Final) of the Contractor.
19. **All taxes shall be payable by the contractor as per the prevailing rates at the time of making the bill.**
20. **Income tax and cess shall be leviable, at the rate in force at the time of making payments, as amended by the Government of India/Government of Meghalaya as the case may be, from time to time.**
21. Non Tribal Contractors should furnish "Trading License" issued by the competent authority without which their Tender shall be disqualified or within 30(thirty) days of acceptance of the tender.
22. Alterations, corrections, if any, in the Rates quoted by the Tenderer should be initialed by the Tenderer. Usage of "White ink" to erase & then rewrite the Rate should be avoided.
23. The specification & make of individual items as per BOQ is for reference & to be followed under normal circumstances. However, products of equivalent range, quality & make may be allowed with approval by the Engineer-in-charge.
24. Notwithstanding the various conditions prescribed in the Tender document, the University may relax one or more such conditions, if required, in favour of deserving Tenderer, in the interest of the University, without compromising with the quality & standard so required for implementation of the work.
25. Rebate offered by the prospective tenderer in percentage rate tender are liable to be rejected. However the unconditional rebates offered in the case of item rate tender can be considered.
26. The estimated amount shown in the NIT is indicative only. The tender shall be evaluated based on the actual estimated cost of the works as shown in the comparative statement.
27. The tenderers are advised to see University's website regularly, as any corrigendum or addendum shall be put on the University's website only.
28. **Please note that near relatives of the officers and staff of CDD are not allowed to participate in the tender. In case it is found so, the tender of such tenderer will be disqualified. The term 'relative' for this purpose would be as who are not near relatives of University Engineer/Divisional Accountant or Superintending Engineer or Executive Engineer or /Assistant Engineer/Junior Engineer of the University. Note: A near relative means wife, husband, parents, in-laws, children, brothers, sisters, uncles, aunts and cousins.**

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EXECUTIVE ENGINEER

F. No. CD/Estm/3526/2017...412

Dated... **...06/12/2017.....**

Copy to :-

1. The P.S. to Vice Chancellor, NEHU, Shillong
2. The S.P.A. to Registrar, NEHU, Shillong.
3. The Finance Officer, NEHU, Shillong.
4. The University Engineer, CDD, NEHU, Shillong.
5. The CVO, NEHU, Shillong.
6. The Technical Branch, CDD, NEHU, Shillong.
7. The Public Information Officer, NEHU, Shillong.
8. The Technical Officer, VSAT, NEHU, Shillong, with a request to insert the NIT in the web site of the University
9. NOTICE BOARD

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