



NORTH-EASTERN HILL UNIVERSITY

SHILLONG-793022.

INSPECTION REPORT ON PERMANENT AFFILIATION TO PG COURSE.

[TO BE SUBMITTED BY THE INSPECTION TEAM TO THE DIRECTOR, COLLEGE DEVELOPMENT COUNCIL]

1. Name and address of the College/Institution:

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Pin: Tel: Fax: e-mail: website:

2. Year of establishment:

3. Year of granting Permanent Affiliation to UG courses:.....

4. Year of NAAC accreditation and the grade awarded: (attach copy of the award letter/certificate)
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5. Any other recognition received by the College/Institution:

6. Was the decision to apply for Permanent Affiliation taken by the Governing Body/Management Committee of the College/Institution? Yes No

If yes, attach a copy of the resolution with a complete list of the members of the Governing Body/Management Committee of the College/Institution:

7. Has the College/Institution implemented all the requirements and recommendations of the University on affiliation matters: Yes No

If no, reasons for not doing so. (enclose report)

8. Name of the PG course(s) of study offered by the College/Institution presently:

Course	Subject(s)
M. A	
M. Sc.	
M. Com.	
M C A	
Any other (please specify)	

9. Details of affiliation: [enclose copy of University notification(s)]

PG course (M.A.,M.Sc.,M.Com.,MCA,etc.)	Subject	Year of first affiliation	Year(s) of renewal

10. Details of facilities in the College/Institution for the PG course(s):

(i)Space:

Room	Number	Size
Classroom		
Laboratory (if the course requires laboratory facility)		
Library		
Teachers' Common Room		
Students' Common Room (boys & girls)		
Toilet facilities (boys & girls/teaching staff)		
Hostel facilities for the students (boys & girls)		
Any other (please specify)		

(ii)Furniture:

Furniture	Number	Size
Classroom chairs		
Classroom tables		
Laboratory furniture (please specify)		
Library furniture (please specify)		
Any other items (please specify)		

(iii)Laboratory Equipments and Computers: (please use separate sheets)

Sl. No.	Name of the Equipment	Quantity

12. Details of technical/laboratory staff, if the PG course involves laboratory course.(the terms and conditions of their appointment should be indicated):

Sl. No.	Name	Designation	Age	Qualifications	Date of joining	Experience	Regular/Part time

13. Details of students' enrolment for the PG course from the year of starting the course(s):

Year	Degree	Course	No. of Applicants for Admission	No. of Students Admitted

14. Results in the University Examinations on PG course(s) from the first batch onwards (use separate sheets, if required):

Year	Examination	Course	No. of Students appeared	No. of Students passed		Overall pass %age	Remarks
				I Div	II Div		

15. Academic distinctions achieved by the students/placement of the students:

Sl. No.	Year	Details of the academic distinctions/placement

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16. Details, if any, on the following:

(i) Strike(s) in the college/institution during the last six years: (use additional sheets, if required):

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(ii) Disciplinary cases (relating to examination, etc.) during the last six years (use extra - sheets if required):

17. Furnish information about the fixed /term deposits in a bank in favour of the College/Institution: (attach a certificate from the bank):

Name and Address of the Bank	Account No.	Amount	Date of maturity

18. Income and expenditure during the last six years with respect to PG course(s): (use separate sheets, if required)

Year	Income	Expenditure

19. Please give self - evaluation on the following:

- a. Present academic standards
- b. Resources: physical and financial
- c. Achievements of your declared aims and objectives
- d. Points of strength and weakness
- e. Problems faced in running the PG course(s) and their possible solutions
- f. Future priorities
- g. Any other comments.

20. Details of the Banks Draft for the prescribed fee:

21. Any other observation(s):

The Convenor of the Inspection Team should obtain and enclose a certificate from the sponsoring authority that all the information provided by them about the proposed PG Department/Course are correct.

Recommendations of the Inspection Team (please be specific)

Signatures of the members of the Inspection Team.