



पूर्वोत्तर पर्वतीय विश्वविद्यालय
पू. प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)
North-Eastern Hill University
NEHU Campus, Shillong'- 793 022 (Meghalaya)

No. F.4-24/Estt.II/2016/1627

Dated, the 19th February, 2018.

CIRCULAR

In pursuance of UGC's letter No. F.11-1/2017 (CU) dt. 18.1.2018 and No. 23-4/2017 (PS) dated 30/01/2018 read with letters No. 1-7/2015-U.II(2) dt. 2.11.17 and No. F.19-62/2017-CU.Cdn dt. 02.01.2018 issued by the Government of India, MHRD (Deptt. of Higher Education), in connection with extension of revision of pay as per recommendation of 7th CPC w.e.f. 01.01.2016, and as mandated under Rule 5 of the Gazette of India Notification No. 721 (E) dt. 25.7.2016, the employees who are/were in service as on 01.01.2016 on regular basis may submit necessary "**Option cum Undertaking**" duly filled-in and signed (**Undertaking in duplicate**) to Shri. B. Rynjah, Assistant Registrar (Estt. II) in respect of Group - A Officers and Faculty members and to Smt. A. Shangpliang, Assistant Registrar (Estt. I) in respect of Non-Teaching (Group B & C) employees within **28.02.2018** in order to carry-out necessary pay fixation.


19.2.18
Registrar

Copy to :-

1. The Pro-Vice-Chancellor(s), NEHU, Shillong/Tura
2. All the Deans of Schools, NEHU, Shillong
3. All the Heads of Department/Centres, NEHU, Shillong/Tura
4. The DSW, NEHU, Shillong
5. The Controller of Exams/Finance Officer/Librarian, NEHU, Shillong
6. The University Engineer, CDD/Director i/c, CDC/Teacher In-Charge, Sports Deptt/ Teacher In-Charge, Publication Unit, NEHU, Shillong.
7. The CMO, Health Centre, NEHU, Shillong
8. All Joint Registrar(s)/Dy. Registrar(s), NEHU, Shillong/Tura
9. The Internal Audit Officer/Hindi Officer/Legal Officer, NEHU, Shillong
10. All Asstt. Registrar(s)/Section Officer(s), NEHU, Shillong
11. The Technical Officer, VSAT (NDVN), NEHU, Shillong.
12. Shri. W. Thongnibah, Computer Operator, Bioinformatics Centre, NEHU, Shillong, with the request to upload the circular along-with the 'Option cum Undertaking' in the University website so as to enable the employees to download the same for needful action.
13. The SPS to Vice-Chancellor, NEHU, Shillong
14. The PS to PVC/Registrar, NEHU, Shillong


19.2.18
Registrar

FORM OF OPTION

[See rule 6 (2)]

1. I, _____ hereby elect the revised pay structure with effect from 1st January, 2016.

*2. I, _____ hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

* the date of my next increment / the date of my subsequent increment raising my pay to Rs. _____ / I vacate or cease to draw pay in the existing pay structure/ the date of my promotion/ upgradation to the post of _____

Existing Pay Band and Grade Pay _____

Signature _____

Name _____

Designation _____

Office in which employed _____

* To be scored out, if applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature _____

Name _____

Designation _____

Office in which employed _____