



Rs. 30/- (Triplicate copies)

North-Eastern Hill University

M.PHIL. REGISTRATION

Instruction to Scholars

1. The duration of the M.Phil Programme is normally 3(three) Semesters. An extension only of one Semester may be allowed in suitable cases on the recommendation of the supervisor, to be submitted to the Department and the School Board for consideration and approval. In the case of the college teachers, one extra Semester extension may be given for completion over and above the extension allowed to regular candidates.
2. If a candidate after clearing the course work discontinues the dissertation work for some unforeseen reason, the School Board may condone a break of not more than two semesters and the candidate be allowed to resume his/her work. If the break is for more than two semesters, the scholar shall seek fresh admission to the M.Phil programme. The period of the break shall be computed from the date of publication of the Course Work result.
3. Application for registration should be submitted in triplicate after having completed the course work only. If a candidate does not clear the course work examination, he/she shall be allowed to continue with the dissertation work and be registered as well but she/he shall have to clear the course work within the stipulated time. The repetition of the course work shall be allowed only once, failing which her/his registration shall stand cancelled.
4. Application must be attached with attested copies of Marksheet/Certificate of previous examinations qualified alongwith Synopsis of the title of the Dissertation in triplicate copies. A Registration fee of Rs. 100/- only in the form of Bank Draft/ Bankers Cheque payable to 'NEHU' or in the form of NEHU Challan remitted to the SBI, NEHU Branch, Shillong should also be attached.
5. Scholars admitted to the M.Phil programme from other Universities should also submit the original Migration Certificate with two duplicate copies attached to the application.
6. The application on completion is to be submitted through the supervisor to the Head of the Department for onward transmission to the Dean of the School for placing to the School Board.
7. The date approved by the School Board will be the effective date of M.Phil Registration. The scholar should submit the dissertation normally within 12 months from the date of registration.
8. The scholar is to submit his/her dissertation in triplicate duly recommended by his/her supervisor and forwarded by the Department to the Controller of Examinations, duly attached with all fee clearance certificates, pre-submission seminar report etc.

Proforma for M.Phil Registration

1. Name of candidate : _____

2. Department : _____

3. Date of admission to the M.Phil Course Work : _____

4. Name of the Supervisor : _____

5. Topic of Research : _____

6. Date of completion of Course Work : _____

7. Has there been a break in the dissertation work after clearing the Course Work? : Yes / No

If yes, please give the period of break and the date of the School Board's condonation of the said break. : Break period from _____ to _____
_____ was condoned by the
School Board in its meeting held on _____

Particulars

1. Name in full (in block letters) Shri/Smti/Kum
2. Father's / Husband's Name
3. Home Address
4. Present Address
5. Present Occupation
6. Academic record (Copies of marksheets, attested by the guide should be submitted)

Examination Passed	Year of Passing	Div/Class	Name of Board/University
S.S.L.C			
H.S.S.L.C/P.U.			
B.A./B.Sc./B.Com.			
M.A./M.Sc./M.Com.			
Other Degree / Diploma			

7. Publications (if any)
8. Subject and field of Specialisation in M.A./M.Sc./M.Com.

9. *Result of the M.Phil Course Work examination (1st appearance) :
 - (a) Passed
 - (b) Failed
 - (c) Result / Marksheet awaited

10. ** Subject (title) of research of investigation (in block letters)

11. Name of the Guide (recognized by the University) under whose supervision he is doing or proposed to do research.

12. Date of commencement of Research (in case the work has already been taken up)

13. Registration Fee paid (vide Bank Draft / Banker Cheque / NEHU Challan No.

Date :

Signature of the Candidate

Date :

Recommendation of the Guide

Certified that Shri / Smti
has been doing research since
proposed to do research under my guidance in the project stated in the application. I recommend the registration of his/her name for the M.Phil. Degree.

M.PHIL. REGISTRATION

Instruction to Scholars

Signature of the Guide with Designation

Date :

Signature of the Registrar

Date :

- Note : *
- The attested copy of the Marksheet should be enclosed. If the result is awaited, the attested copy should be submitted to the Academic Section eventually, without which the Registration letter will not be issued.
 - ** Give a brief statement in triplicate on the proposed line of investigation in a separate paper.

Proforma for M.Phil Registration

Name of candidate

NEHU Printing Press

Date of admission to the M.Phil. Course Year

Name of the Supervisor

Topic of Research

Date of completion of Course Work

Has there been a break in the dissertation work after clearing the Course Work?

Yes/No

If yes, please give the period of break and the date of the School Board's condonation of the said break.

Break period from

to