

NORTH EASTERN HILL UNIVERSITY
MAWKYNROH UMSHING, SHILLONG-793 022



E QUOTATION

FOR

“Procurement of PVC water tank cover, Air Valve for day to day maintenance through departmental plumber at Permanent Campus, NEHU, Shillong-793022”

North Eastern Hill University, Shillong invites E-QUOTATION FOR “**Procurement of PVC water tank cover, Air Valve for day to day maintenance through departmental plumber at Permanent Campus, NEHU, Shillong-793022**” as per details given in the EOI document uploaded on <https://nehu.euniwizarde.com> and published EOI info also available on CPP Portal <https://eprocure.gov.in/epublish/app>.

The offers, in the prescribed format, shall be submitted online at <https://nehu.euniwizarde.com> as per the EQ document. No EQ will be accepted in hard copy, fax, e-mail or any other such means. The intending participants must be registered with e-tender website <https://nehu.euniwizarde.com>. The EQ document is also available on North Eastern Hill University website: <https://www.nehu.ac.in/> for reference only but not for submission. However, for the purpose of submission, the website <https://nehu.euniwizarde.com> should be referred to. NIEQ can also be seen on CPP Portal <https://eprocure.gov.in/epublish/app>.

Instructions for Online Bid Submission:

The participants are required to submit soft copies of their Quotation electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the participants in registering on the e-tender Portal, prepare their EQ in accordance with the requirements and submitting their EQ online on the e-tender Portal.

More information useful for submitting online EQ on the e-tender Portal may be obtained at: <https://nehu.euniwizarde.com>.

REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (URL: <https://nehu.euniwizarde.com>) with clicking on the link “**Online bidder Registration**” on the e-tender Portal by paying the **Registration fee of Rs. 2360/- per year through online banking..**
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Only Class III Certificates with signing + encryption key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. **The scanned copies of all original documents should be uploaded on portal.**

SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

1. Once the bidders have selected the tenders they are interested in, they can pay the processing fee Rs. 500.00 + GST (18%) (NOT REFUNDABLE) by net-banking / Debit / Credit card and there after they may download the required EOI documents / tender schedules, Bid documents etc. Once both registration fee (one time fee in a year) and processing fee is paid, tenderers will be moved to the respective “requested” Tab. This would enable the e-tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

NORTH EASTERN HILL UNIVERSITY
Campus Development Department
Permanent Campus, Shillong.
SHORT NOTICE INVITING E-QUOTATIONS

On behalf of the North Eastern Hill University, E-quotations are invited from the authorized dealers of ISO Certified companies dealing in GI/CPVC Pipe & fittings / CP Fittings /Sanitary fittings with sound financial background with processing fee as applicable and stated below (**Non-refundable**), for the following work. The tenders will be submitted online website <https://nehu.euniwizarde.com> and will be opened in the presence of the contractors or their authorized representative if any as per schedule.

<i>Sl. No.</i>	<i>Particulars of work</i>	<i>Estimated Amount</i>	<i>Earnest Money</i>	<i>Time of Completion</i>	<i>Tender Processing fee</i>
(A)	“Procurement of PVC water tank cover, Air Valve for day to day maintenance through departmental plumber at Permanent Campus, NEHU, Shillong-793022”	1,51,260.00	Rs.3000.00(Rs 1500.00 for SC/ST)	1 (One) Month	Rs.500.00 + GST 18%

NOTE:-

1. **The quotationers fulfilling the required criteria as specified in the detailed notice** may download the quotation document from the website <https://nehu.euniwizarde.com> and submit online as per the schedule given below. However, the quotations can be viewed in the website of the University www.nehu.ac.in.

Date and time of tender publication in the websites.	1 st Sep'2022 (After 4.00 PM)
Date and time for closing of on line submission.	9 th Sep'2022 (up to 12.00 Noon)
Date and time for opening of Technical bid document.	9 th Sep'2022 (1.00 PM)
Date and time for opening of Financial bid.	9 th Sep'2022 (4.00 PM)

2. **Required Earnest money in the form of Call Deposit/Demand Draft/Banker's Cheque duly pledged to NEHU, Shillong is to be submitted to the Office of the Executive Engineer before the scheduled opening of tender.**
3. The date and time of receipt of tender shall remain unchanged despite the day being declared as holiday; however the date and time of opening will be next working day and same time as stipulated earlier.
4. Quotationers should quote their rates in the given E-Price Sheet only.
5. **Joint ventures are not accepted.**

- 6 Rates quoted by the quotationer should be inclusive of all taxes, duties, freight and insurance charges, packing, forwarding and testing charges and any incidental charges at F.O.R.NEHU, permanent campus, Shillong for materials only and complete supply item of the work.
- 7 The quotation shall be received & opened on the next working day, in case the date stipulated for receipt & opening of Tender in this NIT is declared a Holiday / non-working day.
- 8 All materials should be of approved make manufacturer conforming to the relevant specification and I.S Code/standards. Quotationer shall quote name of the make of respective item, as it is essential.
- 9 No escalation, extension of time and advance for the work will be granted unless specifically approved by the competent authority.
- 10 The University reserves the right not necessarily to accept the rate of the lowest quotationer and may reject any or all the quotations without assigning any reason thereof.
- 11 The payment for the supply shall be made by the Finance Department of the University.
- 12 Non Tribal bidders should furnish "Trading License" issued by the competent authority without which their offer shall be disqualified.
- 13 The validity of rates shall not be less than 180 (One Hundred Eighty) days.
- 14 Please note that near relatives of the officers and staff of CDD are not allowed to participate in the tender. In case it is found so, the tender of such tenderer will be disqualified. The term 'relative' for this purpose would be as who are not near relatives of University Engineer/Divisional Accountant or Superintending Engineer or Executive Engineer or /Assistant Engineer/Junior Engineer of the University.**

Note: A near relative means wife, husband, parents, in-laws, children, brothers, sisters, uncles, aunts and cousins.

15. Clause for selection of contractor among multiple L1

Applicable for Item Rate tenders

"In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more contractors is same, then such lowest contractors may be asked to submit sealed revised offer quoting rate of each item of the schedule of quantity for all sub sections/sub heads as the case may be, but the revised quoted rate of each item of schedule of quantity for all sub sections/sub heads should not be higher than their respective original rate quoted already at the time of submission of tender. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount (worked out on the basis of quoted rate of Individual items) of two or more contractors received in revised offer is again found to be equal, then the lowest tender, among such contractors, shall be decided by draw of lots in the presence of University Engineer & Executive Engineer and the lowest contractors those have quoted equal amount of their tenders.

In case of any such lowest contractor in his revised offer quotes rate of any item more than their respective original rate quoted already at the time of submission of tender, then such revised offer shall be treated invalid. Such case of revised offer of the lowest contractor or case of refusal to

submit revised offer by the lowest contractor shall be treated as withdrawal of his tender before acceptance and 50% of his earnest money shall be forfeited. In case all the lowest contractors those have same tendered amount (as a result of their quoted rate of individual items), refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each lowest contractors. Contractor, whose earnest money is forfeited because of non-submission of revised offer, or quoting higher revised rate(s) of any item(s) than their respective original rate quoted already at the time of submission of his bid shall not be allowed to participate in the retendering process of the work.

Sd/
In-Charge
CDD, NEHU, Shillong.

No CD/Estm/3687/2019- 652

Dated.- 30th August'2022

Copy to :-

1. The P.S. to Vice Chancellor, NEHU, Shillong
2. The S.P.A. to Registrar, NEHU, Shillong.
3. The Finance Officer, NEHU, Shillong.
4. The CVO , NEHU, Shillong.
5. The Technical Branch, CDD, NEHU, Shillong
6. Sh.A.D.Roye PIO,CDD, NEHU, Shillong.
7. NOTICE BOARD

Sd/
In-Charge
CDD, NEHU, Shillong.

Sl. No.	Items	Specification /Cat. No	Unit	Quantity
1	PVC tank cover 500 ltrs to 1000 ltrs	Standard	Each	20
2	PVC tank cover 2000 ltrs to 5000 ltrs	Standard	Each	100
3	Air Valve 80 mm dia.	Standard	Each	10
4	Non-return Valve 80mm dia	Standard	Each	10