

**QUOTATIONS ARE INVITED FOR PURCHASE OF EQUIPMENTS/
INSTRUMENTS IN THE DEPARTMENT OF RURAL DEVELOPMENT AND
AGRICULTURAL PRODUCTION, NEHU TURA CAMPUS, TURA FOR DBT
TWINNING PROGRAMME FOR NEH REGION OF INDIA**

Note: The Quotations should reach on or before **05.04.2017** in the following address:

Dr. B. Mathew
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Department of R.D.A.P.,
North-Eastern Hill University, Tura Campus,
Tura-794002, Meghalaya

Sl. No.	Description of Equipments/instruments
1.	Laminar Air Flow Cabinet (Horizontal Air Flow) - Different Specifications and Models (Small to Medium sizes only)
2.	Water Purification system (for Biotechnology Lab) - Different Specifications and Models
3.	Autoclave (Vertical type) - Different Specifications and Models (Small to Medium size)
4.	Plant Tissue Culture Rack - 6 shelves, Size: 125 x 60 x 192 cm or equivalent capability
5.	Deep Freezer (- 20°C) - Different sizes and models (Medium size)
6	On Line UPS: 5 KVA - Minimum 4 hours backup with Exide battery

TERMS & CONDITIONS

1. **Rates:** Rates quoted should be on F.O.R. destination, i.e. Department of Rural Development And Agricultural Production, NEHU Tura campus, on Door Delivery basis.

2. **Validity:** Quoted rates must be valid for 6 months.

3. **VAT Certificates & TDS:** Copy of latest VAT clearance Certificates with the TIN/TAN/PAN number clearly indicated therein, should be submitted along with the quotation. For a vendor within the state of Meghalaya, appropriate VAT deduction at source will be applicable.

4. **Dealership Certificate:** Dealership certificate (in case of dealers) and standard Technical literature on the offered products must be enclosed.

6. **Rate of AMC:** Annual Maintenance Contract rate (after expiry of warranty period) is to be clearly indicated (for equipment only). The selected suppliers should ensure regular availability of spares for a minimum period of 5 years.

7. **Excise Duty:** NEHU is exempted from payment of Central Excise Duty vide GOI Notification No. 10/97-Central Excise, dated 01.03.97.

8. **Late and delayed tender:** Late and delayed quotation will not be considered. In case any unscheduled holiday occurs on prescribed closing date the next working day shall be the prescribed date of closing.

9. **Ground for Rejection of Quotation:** The quotations are liable to be rejected, if the fore-going conditions are not complied with. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.

10. **Advance payment** is not admissible and payment will be made only after complete installation of the items by the supplier to our full satisfaction and bills may be submitted in triplicate. Inferior quality of supply shall not be accepted and payment may not be released.

11. **Termination for default:** Default is said to have occurred

a) If the supplier fails to deliver any or all of the services/installation within the time period(s) specified in the purchase order or any extension thereof granted by the Department of Rural Development and Agricultural Production, NEHU Tura campus.

b) If the supplier fails to perform any other obligation(s) under the contract

c) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from Department of Rural Development and Agricultural Production, NEHU Tura campus or takes longer period in spite of what the department may authorize in writing, may be considered sufficient ground for termination of the contract / purchase order in whole or in part.

12. **The dispute**, if any, shall be subject to the jurisdiction of Courts at Tura, Meghalaya. Any other jurisdiction mentioned in the quotations or invoices of the Binder shall be invalid and shall have no legal validity.

13. **Along with quotations**, List of reputed organizations, Institutions, where similar orders have been executed (copies of purchase/work orders), Company Price/MRP should be enclosed.

14. **The Purchase Committee** reserves the right to reject any bids with unbranded/sub-standard brand/un-certified brands of products even if they are found to be lowest without assigning any reason thereof, and, does not bind it to accept the lowest rate whatsoever the decision of purchase committee shall be final.

15. **The Purchase Committee**, reserves the right to select any bid on the grounds of quality, brand reputation, offer of additional / special features, compatibility, etc.

16. No unsolicited correspondence shall be entertained after the submission of the offer.

17. All interested suppliers/manufacturers/authorized dealers shall send their quotation to the undersigned during the NEHU, Tura working hours (Monday to Friday) through post or courier only. Last date of receipt of quotation is as mentioned earlier. Quotation received after the due date will not be considered. The university will not be responsible for any postal or courier delay.

18. The rates should be quoted along with supporting documents of specifications and technical features and also TIN/TAN/PAN number of firm should be clearly mentioned in the quotation.

19. The quoted price should not be more than the Institutional prices offered to the educational institutions. The rates should be quoted in INR only.

20. Educational discount if any should be clearly mentioned.

21. The payment shall be made against supply and installation of the items after receiving a Performance Security bond in Rs. 100 stamp paper against warranty clause.

22. Any loss or damage of items before/during delivery would be borne by the supplier only.

23. Warranty

a. Comprehensive On-Site Warranty shall be provided at the place of installation of the items.

b. The warranty of the items shall be as per the prevailing warranty policy/certificate of the manufacturer for the items and the warranty period shall **not** be less than twelve (12) months from the date of installation of items at site. The bidder shall furnish the warranty certificate for all the items at the time of delivery and installation. The purchaser shall reject the items not enclosed by the warranty certificate from the manufacturer. The warranty certificate should be duly signed and sealed.

c. The supplier shall provide free onsite maintenance services during the period of warranty. Any repair and maintenance including provision of spare parts (covered by the manufacturer's warranty certificate) during the warranty period shall be bidder's responsibility.

d. The maximum response and defect restoration time should not be more than three weeks during the warranty period. In case the defect/malfunction of an item cannot be rectified within three weeks, the supplier will be required to arrange for immediate replacement of the same till it is repaired. On failure to arrange for immediate repair/replacement as mentioned above, there will be a penalty of Rs. 300/- (Rupees Three Hundred) per day.

e. If the supplier having been noticed fails to rectify the defects within three weeks, the purchaser reserves the right to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights to which the purchaser may have against the supplier under contract.

17. Terms and conditions whichever is not mentioned will be as per NEHU rules, regulations and decision.

(BINU MATHEW)