

**NORTH EASTERN HILL UNIVERSITY**

Campus Development Department

Permanent Campus, Shillong.

**NOTICE INVITING QUOTATIONS**

On behalf of the North Eastern Hill University, Sealed Quotations are invited in two bid systems from reputed dealers, firms, etc. for the complete manning, operation & maintenance etc of the **DIESEL- GENERATOR set(s)** of the University at Permanent Campus, NEHU, Shg .accompanied by a quotation fee of Rs.1000.00 (Rupees one thousand) only (Non-refundable). The quotations will be received up to **2.00 P.M. on 15<sup>th</sup> December 2017.** (To be dropped in the tender box) and will be opened on the same day at 3.00 P.M. in the presence of the contractors or their authorized representative if any:-

<i>Sl.No.</i>	<i>Particulars of Work</i>	<i>Earnest Money</i>	<i>Tender Fee</i>
(A)	Annual Maintenance Contract (AMC) for 25kVA to 250kVA Kirloskar Diesel Generator set along with control panel(AMF) at Permanent Campus, NEHU, Shg .	Rs. 10,000.00	Rs.1,000.00

Note :-

1. **Detailed particulars and quotation papers can be downloaded from the website [www.nehu.ac.in](http://www.nehu.ac.in)** w.e.f ...01<sup>st</sup> December 2017 ... (After 4.00 PM) to ...15<sup>th</sup> December 2017. (Upto 1.00PM).
2. Required Earnest money to be furnished in the form of Call Deposit/Demand Draft/Banker's Cheque duly pledged to NEHU, Shillong.
3. The prospective tenderers should deposit tender fee through NEFT/RTGS to the account as detailed below and send an email to [fo@nehu.ac.in](mailto:fo@nehu.ac.in) mentioning the purpose of deposit with Bank transfer no/UTR no and date. A copy of proof of such deposit made should be enclosed with the tender documents.
  - a. **Details of Account:**
  - b. ***Name of Account holder*** : ***Finance Officer***
  - c. ***Name of the account*** : ***NEHU Revenue Account.***
  - d. ***Name of the bank and branch*** : ***State Bank of India, NEHU Branch, Shillong.***
  - e. ***IFSC Code*** : ***SBIN0004295***
  - f. ***Account no.*** : ***10203801042***
  - g. ***Alternately,*** Tender Fee can also be paid online through State Bank of India online portal [www.onlinesbi.com](http://www.onlinesbi.com) >sbicollect>Meghalaya>Educational Institution> NEHU Development Account>Tender Fee.
  - h. Attach the State Bank Collect Transaction ID with the Tender Document.
  - i. **PLEASE NOTE THAT PoS SWIPE IS NOT ACCEPTABLE.**
4. Interested authorised service centre/Firm having required valid certificate of the Manufacturer/ OEM and having experience of AMC are requested to inspect the site – Substations before submitting their Quotations.
5. Quotationers should quote their rates in the given Performa, only.
6. Rates quoted by the quotationer should be inclusive of all taxes, duties, freight and insurance charges, packing, forwarding and testing charges and any incidental charges at F.O.R.NEHU, permanent campus, Shillong for materials only and complete supply item of the work. **Rates quoted to be inclusive of taxes on account of GST.**

7. **The tenderer should have valid GST registration Certificate issued by the competent authority .**
8. The Tender shall be received & opened on the next working day, in case the date stipulated for receipt & opening of Tender in this NIT is declared a Holiday / non- working day.
9. All materials should be of approved make manufacturer conforming to the relevant specification and I.S Code/standards.
10. The University reserves the right not necessarily to accept the rate of the lowest quotationer and may reject any or all the quotations without assigning any reason thereof.
11. The payments will be made by the Finance Department of the University.
12. The quotationer should invariably indicate their complete Postal address including Pin code, Contact number, name of the work and NIT no clearly on the envelope containing their quotations.
13. Non-Tribal firms are to furnish Valid Trading license issued by the Competent Authority without which the tenders will not be accepted. *or* within 30(thirty) days of acceptance of the tender.
14. Please note that near relatives of the officers and staff of CDD are not allowed to participate in the tender. In case it is found so, the tender of such tenderer will be disqualified. The term 'relative' for this purpose would be as who are not near relatives of University Engineer/Divisional Accountant or Superintending Engineer or Executive Engineer or /Assistant Engineer/Junior Engineer of the University. Note: A near relative means wife, husband, parents, in-laws, children, brothers, sisters, uncles, aunts and cousins.

**-Sd-**  
**Executive Engineer**

No CD -M/Estm/10/2017 --379..

Dated ...27/11/2017.....

Copy to :-

1. The P.S. to Vice Chancellor, NEHU, Shillong
2. The S.P.A. to Registrar, NEHU, Shillong.
3. The Finance Officer, NEHU, Shillong.
4. The CVO, NEHU, Shillong.
5. The Technical Branch, CDD, NEHU, Shillong
6. Shri. A.D. Roye, Public Information Officer, C.D.D., NEHU, Shg,
7. The Technical Officer, VSAT, NEHU, Shillong, with a request to insert the NIQ in the web site of the University.
8. NOTICE BOARD

**-Sd-**  
**Executive Engineer**