

**NORTH EASTERN HILL UNIVERSITY
CAMPUS DEVELOPMENT DEPARTMENT
SHILONG
SHORT NOTICE INVITING TENDER**

On behalf of the North Eastern Hill University, sealed tenders are invited from the approved, eligible Contractors, having valid electrical license of relevant sections, accompanied by a tender fee of Rs. 100.00(Rupees one hundred) only (Non-refundable), for the following works. The tenders will be received up to **2.00 P.M. on 24th November 2017** (To be dropped in the tender box) and will be opened on the same day at 3.00 P.M. in the presence of the contractors or their authorized representative if any

Sl. No.	Particulars of work	Estimated Amount	Earnest Money	Time of Completion	Tender Fee
(A)	Installation of on-line UPS 20KVA along with cabling and related works in the department of Botany at Permanent campus, NEHU, Shg.	Rs.98,700.00	Rs.1974.00 (Rs.987.00 for SC/ST)	10 (ten) days	Rs.100.00

NOTE :-

- The contractors fulfilling the required criteria as specified in the detailed notice** may download the tender document from the University's website www.nehu.ac.in w.e.f 17th November 2017 (After 4.00 PM) to 24th November 2017(Up to 1.00PM).
- Prospective Tenderers to note that the lower limit for acceptance of tender for both item rate and percentage rate tender is up to 10% of the Estimated cost.**
- Required Earnest money in the form of Call Deposit/Demand Draft/Banker's Cheque duly pledged to NEHU, Shillong.**
- The prospective tenderers should deposit tender fee through NEFT/RTGS to the account as detailed below and send an email to fo@nehu.ac.in mentioning the purpose of deposit with Bank transfer no/UTR no and date. A copy of proof of such deposit made should be enclosed with the tender documents.

Details of Account:

Name of Account holder : Finance Officer
Name of the account : NEHU Revenue Account.
Name of the bank and branch : State Bank of India, NEHU Branch, Shillong.
IFSC Code : SBIN0004295
Account no. : 10203801042

- The tenderer should submit ATTESTED COPIES of Valid electrical license in form E,B and C issued by Govt.of Meghalaya, as applicable .Originals to be produced if called for.**
- The tenderer should have valid GST registration as authorized by the Sales Tax department.**
- Joint ventures are not accepted.**
- Prospective Tenderers should not have abandoned any work nor any of the Contracts should have been rescinded during the last seven years ending last day of the month of Sept' 2017.
- The Tender shall be received & opened on the next working day, in case the date stipulated for receipt & opening of Tender in this NIT is declared a Holiday / non- working day.
- The contractor should arrange all the machineries & materials of specified quality by himself from open markets. The list of machineries possessed by the tenderer should be enclosed.
- The rates should be quoted on item rate basis as per the Schedule contained in the Annexure I for the items of works, in figures & words legibly . The total amount worked out on such rates quoted, should invariably be given by the Tenderer.
- The University reserves the right not necessarily to accept the rate of the lowest tenderer and may reject any or all the tenders without assigning any reason thereof.
- Contractors may inspect the site & source of Construction materials , if required, before casting tender.
- Contractor should put his/her full name and address in the specified column in the tender document. Tenders of those contractors who give only the initial without giving full name will be rejected.
- The Tenderer should get his/her signature attested by any officer of NEHU/ any Gazetted Officer at page 1 of the tender document failing which their tender will not be considered.
- In case the contractor fails to complete the work within the stipulated time mentioned in the work order, then action shall be taken against such contractor at the discretion of the University's authority which may lead to debar him from further tendering in the University etc.
- The contractor shall be exempted from payment of forest royalty only if he/she produces either (1) a money receipt issued by the forest department of (2) a printed challan provided by the dealers/quarry owners for the consignments duly stamped by the Forest Department. Any other document produced thereof shall not be taken in to account as a legitimate proof for claim of exemption of deduction of forest royalty, in which case, forest royalty will be recovered as per the following rates :
 Stone, Gravel, Boulder, Shingle : @ Rs. 240.00 (Rupees two hundred & forty)only per cum + taxes as applicable.
 Sand : @ Rs. 90.00 (Rupees Ninety)only per cum + taxes as applicable.
 Squared stone: Rs. 280.00 (Rupees Two Hundred Eighty) only per cum + taxes as applicable .
 Earth and Clay: Rs. 100.00 (Rupees One Hundred) only per cum + taxes as applicable.
However, in the event of revision of rates for royalty by the Government, same shall suo moto apply and contractor shall be liable to pay royalty at the prescribed revised rates.
- Water charges @ 0.10% of value of work done shall be deducted from the Bills (Running or Final) of the Contractor, if water connection is provided by NEHU for use in Construction works/ Labour shed.

19. Electricity charges shall be deducted from the Bills (Running or Final) of the Contractor, as per meter reading if Electricity connection is taken for use in Construction works / Labour shed from the University's resources. The meter (MeECL Tested) shall be provided by the Contractor along with service connection from the nearest available source. **OR** Electricity charges @ 0.50% L.S. of value of work done shall be deducted from the Bills (Running or Final) of the Contractor.
20. **All taxes shall be payable by the contractor as per the prevailing rates at the time of making the bill.**
21. **Income tax and cess shall be leviable, at the rate in force at the time of making payments, as amended by the Government of India/Government of Meghalaya as the case may be, from time to time.**
22. Non Tribal Contractors should furnish "Trading License" issued by the competent authority without which their Tender shall be disqualified. *or* to be furnished within 30(thirty) days of acceptance of tender
23. Alterations, corrections, if any, in the Rates quoted by the Tenderer should be initialed by the Tenderer. Usage of "White ink" to erase & then rewrite the Rate should be avoided.
24. The specification & make of individual items as per BOQ is for reference & to be followed under normal circumstances. However, products of equivalent range, quality & make may be allowed with approval by the Engineer-in-charge.
25. Notwithstanding the various conditions prescribed in the Tender document, the University may relax one or more such conditions, if required, in favour of deserving Tenderer, in the interest of the University, without compromising with the quality & standard so required for implementation of the work.
26. Rebate offered by the prospective tenderer in percentage rate tender are liable to be rejected. However the unconditional rebates offered in the case of item rate tender can be considered.
27. The estimated amount shown in the NIT is indicative only. The tender shall be evaluated based on the actual estimated cost of the works as shown in the comparative statement.
28. The tenderers are advised to see University's website regularly, as any corrigendum or addendum shall be put on the University's website only.
29. **Please note that near relatives of the officers and staff of CDD are not allowed to participate in the tender. In case it is found so, the tender of such tenderer will be disqualified. The term 'relative' for this purpose would be as who are not near relatives of University Engineer/Divisional Accountant or Superintending Engineer or Executive Engineer or /Assistant Engineer/Junior Engineer of the University. Note: A near relative means wife, husband, parents, in-laws, children, brothers, sisters, uncles, aunts and cousins.**
30. Successful tenderers shall have to obtain Form-II from the Registering Officer, Meghalaya Building & Other Construction Workers Welfare Board, Shillong failing which their payment (running/final) shall not be released.

SPECIAL CONDITION FOR ELECTRICAL TENDER:

Eligibility:- (a) Licensed electrical contractors should have supervisor with valid certificate for competency in respect of overhead , H.T & L.T line. Installation of H.T / L.T , 3phase house wiring, underground cabling as the case may be are eligible to quote for this tender. Certificate from the competent authority of state / central electricity authority should be enclosed.

(b) No electrical installations work coming within the per view of rule 45(i) of the I.E rule 1956 and amended up to date taken by the holder of a valid contractor's license shall be carried out without the direct supervision of a person holding certificate of competency and at least 50% of electrical work man employed in such work shall be in possession of a valid permit . Both the supervisor and the worker should work whole time for the contractor, wherever required.

(c) The electrical contractor must ensure that the intimation is sent to state/central electricity authority after award of work with detail particulars of man power and equipments, wherever required.

(d) After completion of work tested completion reports in duplicate shall be furnished by the holder of the license to NEHU. The report shall be signed by the supervisor under whose supervision the work has been carried out and counter signed by the holders of contractor's license who shall be wholly responsible for proper execution of work, wherever required.

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EXECUTIVE ENGINEER

F. No. CD/M/Estm/186/2016...334....

Dated... ..07/11/2017.....

Copy to :-

1. The P.S. to Vice Chancellor, NEHU, Shillong
2. The S.P.A. to Registrar, NEHU, Shillong.
3. The Finance Officer, NEHU, Shillong.
4. The University Engineer, CDD, NEHU, Shillong.
5. The CVO, NEHU, Shillong.
6. The Technical Branch, CDD, NEHU, Shillong.
7. The Public Information Officer, NEHU, Shillong.
8. The Technical Officer, VSAT, NEHU, Shillong, with a request to insert the NIT in the web site of the University
9. NOTICE BOARD

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EXECUTIVE ENGINEER