

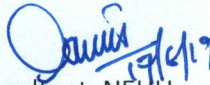
NORTH EASTERN HILL UNIVERSITY,  
PERMANENT CAMPUS, SHILLONG – 22.

No. III-9/Estate/99/2010/Nameplate/PART.i/

Dated Shilling the 17<sup>th</sup> June, 2019.

NOTIFICATION.

Sealed tenders are hereby invited from reputed firms/persons for fabricating, etc., of signage. Interested persons/firms may log on to University website [www.nehu.ac.in](http://www.nehu.ac.in) for details.

  
Consultant, NEHU.

Copy to:

1. PS to Vice Chancellor, NEHU, Shilong for vice Chancellor's kind information.
2. PS to pro-Vice Chancellor, NEHU, Shillong for Pro Vce Chancellor's kind iformation.
3. PS to Registrar, NEHU, Shillong for kind information of the Registrar.
4. PS to Finance Officer, NEHU, Shillong for kind information of the Finance Officer.



**Terms and conditions for submission of tenders for fabrication/re-writing of signboards/signages.**

1. The application shall be in a prescribed format.
2. The rates should be quoted both in figure and in words.
3. The cost of tender paper is Rs. 500/- to be paid in the form of DD/Banker's Cheque.
4. The tenderers shall visit the spot at any convenient time during office hours to ascertain the location and size of the existing signboard/signages.
5. The rate for new signages shall also include the rate for installing the same wherever applicable. Separate rates should be quoted for each works.
6. The Non-tribal tenderers shall have to enclose a Xerox copy of Valid Trading Licence issued by the competent authorities.
7. The selected tenderer shall complete the works within the stipulated time.
8. The tenderer should possess the GST Registration and should clearly indicate the same in the application.
9. The University reserves the right to reject any or all tenders without assigning any reason thereof.
10. The colour of the paint (enamel) to be used in the back ground of the signanges to be repainted shall be white to be written with black paint.
11. For others, they should be in the same pattern with the existing ones.
12. The tenderer shall ensure the quality of materials and works. In the event the materials are found to be sub-standard and the quality of works is not satisfactory, it may attract cancellation of the work order and no payment shall be made.
13. The Tender will be opened on the 4.7.2019 at 3 PM in the office chamber of the Consultant, Estate in presence of the interested tenderers or their authorised representatives. However, final selection of the tenderer will be made by the Committee to be appointed by the University. However, the tenderers shall be at liberty to inspect the Comparative statement as and when it is prepared.
14. Selected tenderer will be intimated officially.



To

The Consultant,  
Estate, NEHU, Shillong.

SUBJECT : SUBMISSION OF TENDER.

Sir,

With reference to the above, I am to submit my tender for fabrication of signages/signboards/rewriting of signages/signboards. I have gone through the term and conditions setforth for the purpose and I am agreeable to abide by them. The tender papers as per the prescribed format and relevant documents are enclosed herewith.

Yours faithfully,

Signature : \_\_\_\_\_

Name in full : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No.,: \_\_\_\_\_

**PROFORMA FOR SUBMISSION OF TENDER.**

1. Name (in full) :
2. Father's name :
3. Permanent Address in full :
  
4. Present Address in full :
  
5. Name of the firm :
6. Registration No. :
7. Trading Licence if applicable:
8. GST No. :
9. Nature of works performed:
10. Contact No. :
11. Email Id if any :
12. Experiences :
13. Rates for various works (to be enclosed in a separate sheet). :