



North-Eastern Hill University

Department of Agribusiness Management and Food Technology

Tura campus, Chandmari-794 002, West Garo Hills, Meghalaya
E-mail: abmftnehtura@gmail.com, Ph: 03651-223107, Fax: 03651-223953

Dr. Sheena Haorongbam
Teacher-In-Charge

No: TC/ABMFT/Purchase-44(B)/2015-

Date: 22/03/2017

TENDER NOTIFICATION

Sealed tender are invited for supply of Desktop computers/Camera/Television/UPS/Audio System/etc. at Department of Agribusiness Management and Food Technology, NEHU, Tura Campus, Meghalaya – 794 002.

Detail of tender document can be downloaded from Website: www.nehu.ac.in

Sd/-
Teacher-in-Charge
Deptt. Agribusiness Management & Food Technology
NEHU-Tura Campus
West Garo Hills, Meghalaya – 794 002



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To

Subject: Tender Notice

Dear Sir/Madam

Sealed tender are invited for supply Desktop computers/Camera/Television/UPS/Audio System/etc. at Department of Agribusiness Management and Food Technology, NEHU, Tura Campus, Meghalaya – 794 002.

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TENDER NOTICE AND TERMS & CONDITIONS

1. Sealed quotations are invited by the undersigned on the behalf of the University from **authorized Dealers/ Indian agents/ suppliers/ manufacturers/ distributors** for supply of Desktop computers/Printer/Photocopier machine/Multimedia Projector/UPS/Projector cable/Interactive White Board/etc. at Department of Agribusiness Management and Food Technology, NEHU Tura Campus, Chandmari- 794002, Tura, Meghalaya.
2. The offers received through telex / tele-fax / e-mail will not be accepted by the University under any circumstances.
3. **Last date of receipt** of quotation is 27th **March 2017**. Quotation received after the due date will not be considered.
4. The university will not be responsible for any postal or courier delay.
5. The quotations shall be valid for a period of six months.
6. The rates should be quoted along with supporting documents of specifications and technical features and also TIN/TAN/PAN number of firm should be clearly mentioned in the quotation.
7. The rate should be quoted in Indian rupees only.
8. Each tenderer shall submit only one tender for each item.
9. Educational discount if any should be clearly mentioned.
10. The bidders should furnish the following details/documents:-
 - a) Name of the authorized Dealers/ Indian agents/ suppliers/ manufacturers/ distributors
 - b) Full address
 - c) Name of Contact person
 - d) Telephone No.
 - e) Copy of the registration certificate of manufacturers/ authorized dealer.
 - f) Copy of manufacturing license of manufacturers/ authorized dealership certificate.
 - g) Copy of the Sales tax Registration certificate.

- h) Copy of quality assurance/quality control certificate/DGS & D registration certificate
 - i) Terms and condition of the Tender document has to be duly signed by the bidder.
 - j) Details of the technical specifications of the equipment (as per specification enclosed at Annexure I)
 - k) Along with quotation, catalogue / leaflets of the equipments showing the make model number, specifications etc. should invariably be included without which they will be rejected.
 - l) Details of nature and maximum period of warranty offered by the firm
11. The prices should be quoted only for the items bearing the technical specification as mentioned in the NIQ along with supporting documents. The bidders should not quote the rates of items not conforming to the required specification.
12. Total price quoted shall be inclusive of all taxes, carriages, freight and duties, etc. However CST/VAT should be shown separately so that the same may be deducted as TDS and may be deposited to the concerned Tax Circle Office and all other taxes FOR at DEPARTMENT OF AGRIBUSINESS MANAGEMENT AND FOOD TECHNOLOGY, NEHU, Tura, Meghalaya. The rates should be firm and nothing extra will be paid in any case.
13. The rate quoted should not exceed the Company price/ M.R.P.
14. Delivery of items shall be completed within 30 (thirty) days from the date of issue of supply order. Quotations not conforming to this provision may be rejected at the discretion of the purchaser.
15. The payment shall be made against supply and installation of the items after receiving a Performance Security bond in Rs. 100 stamp paper against warranty clause.
16. Any loss or damage of items before/during delivery would be borne by the supplier only.
17. Advance payment is not admissible and payment will be made only after complete installation of the items by the supplier to our full satisfaction and bills may be submitted in triplicate. Under quality of supply shall not be accepted and payment cannot be released.
18. Warranty
- (a) Comprehensive On-Site Warranty shall be provided at the place of installation of the items.
 - (b) The warranty of the items shall be as per the prevailing warranty policy/certificate of the manufacturer for the items and the warranty period shall not be less than twelve (12) months from the date of installation of the items at site. The bidder shall furnish the warranty certificate for all the items at the time of delivery and installation. The purchaser shall reject the

items not enclosed by the warranty certificate from the manufacturer. The warranty certificate should be duly signed and sealed.

- (c) The supplier shall provide free onsite maintenance services during the period of warranty. Any repair and maintenance including provision of spare parts (covered by the manufacturer's warranty certificate) during the warranty period shall be bidder's responsibility.
- (d) The maximum response and defect restoration time should not be more than three weeks during the warranty period. In case the defect/malfunction of an item cannot be rectified within three weeks, the supplier will be required to arrange for immediate replacement of the same till it is repaired. On failure to arrange for immediate repair/ replacement as mentioned above, there will be a penalty of Rs. 300.00 (Rupees three hundred) per day.
- (e) If the supplier having been noticed fails to remedy the defects within three weeks, the purchase reserves the right to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under contract.

19. The dispute, if any, shall be subject to the jurisdiction of Courts at Tura, Meghalaya. Any other jurisdiction mentioned in the quotations or invoices of the Binder shall be invalid and shall have no legal sanctity.

20. Performance Bank Guarantee (PBG)/ Security Deposit: In case of items with order value of Rs. 5.0 lakhs and above, the successful bidder shall furnish one unconditional PBG (As per format as Annexure- A) for 3% of the purchase order value from a schedule bank, before release of the payment OR else 3% of the billed amount will be deducted as security deposit. The security deposit shall guarantee that:

- i. The firm/suppliers guarantee satisfactory and safe operation of the equipment against poor workmanship, faulty equipment and unsafe performance.
- ii. The firm/supplier shall at his own cost, rectify the defects/replace the item supplied, for defects identified during the period of guarantee. This guarantee shall be operative from the date of installation till 30 days after the warranty period.

21. **After sale service** has to be specified separately.

22. Along with quotations, List of reputed organizations, Institutions, where similar orders have been executed (copies of purchase/work orders), Company Price/MRP will have to be enclosed.

23. Terms of Delivery: - Equipment shall be delivered to **Dept. Agribusiness Management & Food Technology, NEHU Tura Campus, Chasingre -794002, West Garo Hills, Tura, Meghalaya**. No part delivery will be entertained.

24. The Purchase Committee reserves reserves the right to reject any bids with unbranded / sub-standard brand / un-certified brands of products even if they found to be lowest without assigning any reason thereof and does not bind it to accept the lowest rate whatsoever. The decision of purchase committee shall be final.
25. The Purchase Committee, reserves the right to select any bid on the grounds of quality, brand reputation, offer of additional / special features, compatibility, etc.
26. No unsolicited correspondence shall be entertained after the submission of the offer.
27. The University shall not be responsible for any delay / loss or non-receipt of tenders by post / courier service.
28. All terms and conditions will be as per NEHU rules, regulations and decision.

Sd/-
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Deptt. Agribusiness Management & Food Technology
NEHU-Tura Campus
West Garo Hills, Meghalaya – 794 002

ANNEXURE A
PERFORMANCE BANK GUARANTEE

To

North Eastern Hill University, Tura Campus
Tura-794 002, Meghalaya

WHEREAS(Name of supplier)
Hereinafter called "the Supplier" has undertaken, in pursuance of Contract
No..... dated, 20..... to supply
.....(Description of Goods and
Services) hereinafter called "the Order".

AND WHEREAS it has been stipulated by you in the said order that the Supplier shall
furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as
security for compliance with the Supplier's performance obligations in accordance with the
order.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of
the supplier, up to a total of
.....(Amount
of the Guarantee in words and figures) and we undertake to pay you, upon your first written
demand declaring the supplier to be in default under the order and without argument, any sum
of sums within the limit of (Amount of Guarantee) as
aforesaid, without your needing to prove or to show grounds or reasons for your demand or
the sum specified therein.

This guarantee is valid until the day of 20.....

Date:

Address:

Signature and seal of Guarantors

All correspondence with reference to this guarantee shall be made at the following address:

North Eastern Hill University, Tura Campus
Tura-794 002, Meghalaya

ANNEXURE I - COMPUTERS/CAMERA/TELEVISION/ETC

Sl. No.	Equipment	Specifications
1.	Desktop	HD quality with high-end graphic supporting device; Screen size – min 23”; Processor: Intel core i-3or above; Processor Speed: 2.3 GHz or above; RAM: min 4 GB; DDR3L; 1 TB; All-in-one; webcam; Pre-loaded Licensed Windows OS Latest
2.	Television	Ultra high definition (UHD) smart television series- 4K (Size: 49” or more); resolution 3840 x 2160; 40 W speaker output; Screen type: LED; Smart TV; HDMI: 4; Built-in-wifi; wireless ready.
3.	Digital Audio System for mini theater	Product Dimension – 29.6x430x51 cm; Batteries – 2 AA batteries required; 5.1 Speaker Surround Sound Channel Configuration; Audio Wattage – 1000 watts; Speaker Output Channel Quantity – 5; Total USB Ports – 1; has self timer; support BT Technology.
4.	Editing System with software (Final Cut Pro)	Processor 3.2 GHz; Memory: 8 GB; Graphics: D500; 27-inch (diagonal) LED-backlit Retina 5K display; Quad-core Intel Core i5 processor; 1TB; GeForce GT 755M 1 GB; DVD-RW.
5.	Full frame camera	with FX lenses (50 mm, 11-16 mm, 16-35 mm, 70-200 mm, 200-600 mm, ultra wide 8 mm, or cinematic lens); Body (full frame/super sensor 35 mm) Matte box with filters; HDXC cards and UHS – 1 card
6.	Camera	Digital SLR Body; Rechargeable Li-ion Battery with Terminal Cover; 24 megapixels (minimum); Max Shutter Speed – 1/200; optical zoom – 3X; Screen size – 3 inches minimum; 5fps shooting speed with the bright 0.85x viewfinder; Display type – LCD; Full HD movie recording with 1080/60p support; minimum 8 GB SD Card; Dual Lens and Camera Bag.
7	Convertor	Recorder Digital HDD input recorder (via HDMI or HD-SDI)
8	Tripod	Material: Aluminum technopolymer; Safety payload weight: 3 kg; Minimum height: 44.5 cm; Max. Height: 165 cm; Max. Height with centre column down: 140.3 cm
9	Audio recording system	With XLR input; lavalier/lapel; gun mic; digital field recorder (omni directional); gun mic pole; field headphone.
10	Online UPS	as per requirement to support the infrastructure (extendable) 1 KVA UPS for outdoor
11	Indoor and outdoor lights	25 watt two pair LED lights with battery, porta light 500 watt four pair with umbrella and stand, DSLR mount light with battery, lightmeter, reflectors, cutters, butterpaper
12	Adventure camera	with attachable and detachable gimbal in the drone; Batteries – 1 lithium ion batteries required; Hardware interface – USB; Digital Zoom – 12; Aspect Ratio – 16:9, 4:3; Max Resolution – 4000 pixels; Optical Sensor Resolution – 12 mp; Max Vertical Resolution – 3000 mp; Min shutter speed – 30 sec; voltage – 3.8 volts; USB ports – 1; view finder – digital.
13	Handheld Camera	Product Dimension – 31.2 x 15.5 x 8.9 cm; Flash memory installed size – 16 GB; Resolution – 4K UHD; Optical sensor Resolution – 12 mp; Video Capture Resolution – 3840 x 2160; Power Source – Battery.
14	Slider	Length – 4ft; Travelling distance – 3.70 ft min; camera mounting screws – 1/4" & 3/8”; tripod mounting thread – 1/4" & 3/8”; Length of Adjustable feet – 5 inch.