



पूवोत्तर पर्वतीय विश्वविद्यालय

पू० प० विवि० परिसर, शिलांग-७९३०२२ (मेघालय)

North-Eastern Hill University

NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :

Grams : NEHU

No.FO-40/NEHU/2010 / 344

Dated: 14.11.2018

CIRCULAR

With regard to procurement of items by Academic Departments and Administration, it is for general information of all concerned that all departmental purchase from the current financial year, i.e. 2018-19, may be initiated immediately, so that all the required formalities such as, Departmental Purchase Committee (DPC) meeting, financial concurrence, issue of supply order, etc. could be completed before 21.12.2018 i.e. before the Winter vacation starts, so that supply will occur in February, 2019 when all the Departments re-opens and final bills could be submitted to Finance on or before 10.03.2019.

(L.M.K.Lyngrah)

Finance Officer

Copy to:-

1. PS to VC, NEHU, Shillong for kind information of the Vice-Chancellor.
2. PS to PVC NEHU, Shillong for kind information of the Pro Vice-Chancellor.
3. PS to Registrar, NEHU, Shillong for kind information of the Registrar.
4. PS to CoE, NEHU, Shillong for kind information of the Controller of Examinations.
5. PS to Librarian, NEHU, Shillong for kind information of the Librarian.
6. All the Deans of School, NEHU, Shillong.
7. All the Heads of Department/Centre, NEHU, Shillong
8. The Dean Students Welfare, NEHU, Shillong
9. The University Engineer(I/C), NEHU, Shillong
10. All Joint Registrars/Deputy Registrars/Assistant Registrars, NEHU, Shillong
11. In-Charge, NDVN, NEHU, Shillong
12. In-Charge, Health Centre, NEHU, Shillong
13. All Section Officer(s), NEHU, Shillong.
14. In-Charge, Computer Centre, NEHU, Shillong.