

  
**NORTH-EASTERN HILL UNIVERSITY**  
**SHILLONG**

F.No. FA-Cash/01/Correspondence/2020(Pt.File)- 310

Date: 20<sup>th</sup> Oct. 2020

**C I R C U L A R**


This is for information to all concerned that the Clearance from Finance Department for UG/PG students will be issued department wise, except for M.Phil and Ph.D students. The Clearance Certificate from the Finance Department will be endorsed to Controller of Examination for declaration of result.

Secondly, kindly instruct students to produce a photo copy of Bank Account details, admission payment slip, hostel admission slip, clearance certificate from concerned Department along with an application in plain paper addressed to Finance Officer, NEHU, Shillong for refund of Caution Money Deposit, so that the amount will be deposited in respective Bank Account. Application will not be entertained if the student's Bank account details are not mentioned.

  
Finance Officer,  
NEHU, Shillong

Copy for information and necessary action to:

1. PS to Controller of Examination, NEHU, Shillong
2. The Deputy Registrar (Examination), NEHU, Shillong
3. The Assistant Registrar (Examination), NEHU, Shillong
4. Dean, Students' Welfare, NEHU, Shillong
5. All Heads of Departments, NEHU, Shillong ([hod@nehu.ac.in](mailto:hod@nehu.ac.in))
6. The Assistant Registrar (Finance), NEHU, Shillong
7. The Section Officer (Compilation), Finance Dept., NEHU, Shillong.
8. W. Thongni, Computer Operator, NEHU, Shillong for publishing in the website

  
Finance Officer,  
NEHU, Shillong