पूर्वोत्तर पर्वतीय विश्वविद्यालय
जिलाः पूर्वी खासी हिल्स, शिलांग - 793022
मेघालय, भारत

North-Eastern Hill University
District: East Khasi Hills, Shillong - 793022
Meghalaya, India

NOTICE INVITING E-QUOTATION

On behalf of the North Eastern Hill University, e-quotations are invited from the eligible & Authorized Dealers / Distributor / Retailer of Lab instruments with processing fee as applicable and stated below (**Non-refundable**), for the following work. The quotations will be submitted online website https://eprocure.gov.in/eprocure/app and will be opened in the presence of the quotationer or their authorized representative if any as per schedule.

Sl. No.	*Particulars of work*	*Estimated Amount*	*Earnest Money*	*Time of Completion*	*Quotation Processing Fee*
(A)	"Procurement of Water purifier, Projector and Bush cutting machine for DSW, at Permanent campus, NEHU, Shillong."	Rs. 0.00	Rs. 10000.00	15 (fifteen) days	Rs. 500.00 (To be paid through SBI Collect)

NOTE:

1. **The quotationers fulfilling the required criteria as specified in the detailed notice** may download the quotation document from the website https://eprocure.gov.in/eprocure/appand submit online as per the schedule given below. However, the quotation documents can also be viewed on the website of the university www.nehu.ac.in

Date and time of **tender/quotation publication on the websites**.	05th November'2026 (After 4.00 P.M.)
Date and time of **tender/quotation document download**.	06th November'2026 (After 10 A.M)
Date and time of **Bid submission starts**.	06th November'2026 (After 10 A.M)
Date and time for **closing of bid submission**.	27th November'2026 (Up to 12.00 Noon)
Date and time for **Bid opening.**	28th November'2026 (01.00 PM.)

2. **Required Earnest money in the form of Demand Draft duly pledged to NEHU, Shillong and Transaction ID/receipt of tender fee deposit as detailed below are to be submitted to the Office of the Dean of student's welfare (DSW), NEHU permanent campus Shillong, 793022 before the scheduled closing of tender.**

   Specified tender fee to be deposited online through State Bank Collect online portal:www.onlinesbi>sbicollect>Meghalaya>Educational**Institution>NEHU Development Account>Payment>Tender fee. Please note that PoS swipe is not acceptable.**

   All relevant self-attested copies of certificates as stipulated in the technical sheet are to be submitted in a single PDF sheet.

   NOTE: EMD (original) and tender fee deposit transaction ID/receipt to be submitted in closed envelope (avoid Staple), mentioning the name of work and name of participant on it, (for each work separately).

3. **Joint ventures are not accepted.**
4. Prospective Quotationers should not have abandoned any work nor any of the Contracts should have been rescinded during the last *seven years ending last day of the month of August'2026.*
5. The date and time of receipt of quotation shall remain unchanged despite the day being declared as holiday; however, the date and time of opening will be next working day and same time as stipulated earlier.
6. Rates quoted by the Quotationers should be inclusive of all taxes, duties, freight and insurance charges, packing, forwarding and testing charges and any incidental charges at F.O.R. NEHU, permanent campus, Shillong for materials only and complete supply item of the work. **Rates quoted to be inclusive of taxes on account of GST. The quotationer should have valid GST registration as authorized by the Sales Tax department.**
7. The University reserves the right not necessarily to accept the rate of the lowest quotationer and may reject any or all the quotations without assigning any reason thereof.

8. Supplier should put his/her full name and address in the specified column in the quotation document. Quotations of those suppliers who give only the initial without giving full name will be rejected.
9. In case the supplier fails to complete the work within the stipulated time mentioned in the work order, then action shall be taken against such supplier at the discretion of the University's authority which may lead to debar him from further participation in tender process in the University etc.
10. Registration certificate for Goods and Services Tax should be submitted with the quotation.
11. All taxes shall be payable by the supplier as per the prevailing rates at the time of making payment.
12. Income tax and cess shall be leviable, at the rate in force at the time of making payments, as amended by the Government of India/Government of Meghalaya as the case may be, from time to time.
13. Non-Tribal Contractors should furnish "Trading License" issued by the competent authority, along with the tender, failing which their Tender shall be disqualified.
14. All materials should be of approved make manufacture confirming to the relevant specification and I.S Code/ standards. Quotationers shall quote name of the make of respective item, and it is essential.
15. Notwithstanding the various conditions prescribed in the Quotation document, the University may relax one or more such conditions, if required, in favour of deserving Quotationer, in the interest of the University, without compromising with the quality & standard so required for implementation of the work.
16. The estimated amount shown in the NIQ is indicative only. The quotation shall be evaluated based on the actual estimated cost of the works as shown in the comparative statement.
17. The quotationers are advised to see https://eprocure.gov.in/eprocure/app and www.nehu.ac.in regularly, as any corrigendum or addendum shall be put on these websites only.

18. **The selection of supplier among multiple L 1 (lowest no. 1): -**

Applicable for Rate tenders/quotations : *"In case the lowest tendered amount (worked out on the basis of quoted rate of Individual items) of two or more suppliers is same, then such lowest suppliers may be asked to submit sealed revised offer quoting rate of each item of the schedule of quantity for all sub sections/sub heads as the case may be, but the revised quoted rate of each item of schedule of quantity for all sub sections/sub heads should not be higher than their respective original rate quoted already at the time of submission of tender. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount (worked out on the basis of quoted rate of Individual items) of two or more suppliers received in revised offer is again found to be equal, then the lowest tender, among such suppliers shall be decided by draw of lots in the presence of University Engineer & Executive Engineer and the lowest suppliers those have quoted equal amount of their tenders.*

In case of any such lowest suppliers in his revised offer quotes rate of any item more than their respective original rate quoted already at the time of submission of tender, then such revised offer shall be treated invalid. Such case of revised offer of the lowest suppliers or case of refusal to submit revised offer by the lowest supplier shall be treated as withdrawal of his tender before acceptance and 50% of his earnest money shall be forfeited. In case all the lowest suppliers those have same tendered amount (as a result of their quoted rate of individual items), refuse to submit revised offers, then tenders are to be recalled after forfeiting 50% of EMD of each lowest supplier. supplier whose earnest money is forfeited because of non-submission of revised offer or quoting higher revised rate(s) of any item(s) than their respective original rate quoted already at the time of submission of his bid shall not be allowed to participate in the retendering process of the work

Sd/-
(Kitlangki Suchiang),
DSW, NEHU, Shillong.

No.F.No. 7-4 / DSW /C2026 - 3374 Dated –05/11/2026

Copy to: -

1. The P.S. to Vice Chancellor, NEHU, Shillong
2. The P.S to Registrar, NEHU, Shillong.
3. The Finance Officer, NEHU, Shillong.
4. The CVO, NEHU, Shillong.
5. The Technical Officer, VSAT, NEHU, Shillong, with a request to upload the NIT on the web site of the University.

Sd/-
Kitlangki Suchiang, DSW

Note: Submit Price Bid online https://eprocure.gov.in/eprocure/app in available template