ऊर्जा अभियांत्रिकी विभाग
पूर्वोत्तर पर्वतीय विश्वविद्यालय
जिला: पूर्वी खासी हिल्स, शिलांग - 793022
मेघालय (भारत)

Department of Energy Engineering
North-Eastern Hill University
District: East Khasi Hills, Shillong - 793022
Meghalaya (India)

Energy Engineering Department

No: ENE/Pur-P05/2026-27/01 **Date: November06, 2026**

Tender Notice

Quotations are invited from reputed manufacturers/authorized dealers/vendors for repairing of Computers, UPS, Printer and Xerox machine in the Department of Energy Engineering, North-Eastern Hill University, Shillong, as per the given specifications for items listed below.

Item No	*Item Name*	*Make & Model*	*Total Nos. of Unit*	*Unit Rate (in Rs.)*	*GST/% of Taxes (in Rs.)*	*Total Unit/ item Price (in Rs.)*	*Total Price (in Rs.)*
1	Computer	HCL-PC (Desktop) HCL INFOSYSTEMS LTD	08				
2	UPS	Odyssey 600VA/ 360W	08				
3	Printer	Cannon MF3010	06				
4	Xerox Machine	RECOH $MP2014_D$	01				

Interested parties must send their offer with separate technical and price bids (the technical and price bids must be sealed and the envelope must have proper demarcation of price and technical bids) to the Head, Department of Energy Engineering, NEHU, Shillong 793022 on or before 19 November' 2026 (before 04:00 pm).Interested parties are advised to visit the department on any working day for physical inspection prior submitting bid. Quotation should be submitted in hard copy in a sealed envelope super-scribed as NIQ "No: ENE/Pur-P05/2026-27/01 dated 06/11/ 2026".

06/11/2026

HEAD
Department of Energy Engineering
North-Eastern Hill University
Shillong-793022

Head
Department of Energy Engineering,
NEHU, Shillong

GENERAL TERMS & CONDITIONS:

1. No separate tender paper will be issued from the office; one should only download the specifications/List from the University website.
2. The rates must be quoted on FOR Department of Energy Engineering, School of Technology, North-Eastern Hill University, Shillong basis.
3. The rates should be inclusive of all taxes with % of tax should be clearly indicated.
4. Quoted rates should be valid for at least for a period of 3 months.
5. The rates should be quoted along with supporting documents of specifications and technical features. A list of users may also be supported along with the quotation.
6. Details of availability of after sales/repair support will have to be furnished. After sales/repair support directly from manufacturer will be preferred.
7. The University reserves the right to accept or reject any or all the quotations without assigning any reason.

8. Quotations should reach the office of the Head, Department of Energy Engineering on or before 19 November 2026 (04:00 pm).
9. Not satisfying any of the above conditions will lead to cancellation of the quotation/bid.
10. All the repairing works has to be completed within 10 days from the date of work order issued and final bills in triplicate has to be submitted in the department within these 10 days.
11. Firms should submit their GST Registration Certificate, Pan Card along with relevant certificates issued by the competent authority. Firms should submit their valid trading license issued by competent authority (as applicable)
12. . The payment (100%) will be made on receipt and acceptance of goods in full and in good condition at consignee premises. The payment will be made by the Finance section of NEHU. Vendors/ Suppliers may contact the Finance Section of NEHU, for any subsequent payment related issues.
