

# NOTICE INVITING QUOTATIONS (NIQ)

for

## “Minor Repairing and Maintenance works in Conference Room, at Department of RDAP, NEHU, Tura Campus”

No. B31/2021-22/NIQ/3

Date: November 24, 2021

BioNEST Bioincubator Facility, North-Eastern Hill University, Tura Campus Invites Quotations for “Minor Repairing and Maintenance works in Laboratory No 1 to 4 & Conference Room, at Department of RDAP, NEHU, Tura Campus” as per details given in the “REPAIRING AND MAINTENANCE DETAILS OF CONFERENCE ROOM”.

### Terms & Conditions:

1. The Quoted Price should be inclusive of all Taxes and Charges such as GST, Delivery Charges and Labour Charges, which may be necessary for the works and are to be stated separately and clearly.
2. The item wise scheduled rates and the offered rates are required to be cited clearly in the quotation.
3. The quoted rate should be valid till the end of the Financial Year i.e., March 31<sup>st</sup>, 2022.
4. Interested firms should submit relevant Registration Certificates, Catalogues, Trading License, GST return along with other relevant certificates.
5. The quotations will be required to be submitted in HARDCOPY at the Address of Correspondence on or before December 09, 2021.
6. The tender notice no. and date should be written on the top of envelope.
7. Tendering authority reserves the right
  - a. to make a part or full order among the mentioned items depending on the budget allocation.
  - b. not to accept the rate of the lowest tenderer and may reject any or all the tenders without assigning any reason thereof.
8. Contractors may inspect the site & source of Construction materials, if required, before casting tender
9. The specification & make of individual items is for reference & to be followed under normal circumstances. However, products of equivalent range, quality & make may be allowed with approval by the Tendering Authority.
10. The sample of all materials used in the repairing and maintenance work will be required to be submitted to the office of the Tendering authority on receipt of the workorder.
11. The work will be required to be completed within one month from the date of issuing the supply order.

  
Dr. B. K. Mishra  
Assistant Professor  
Department of RDAP  
NEHU, Tura Campus  
Tura-794002 (Meghalaya)

## REPAIRING AND MAINTENANCE DETAILS OF CONFERENCE ROOM

### 1. Fitting and Fixing of Table-Top of Size 5' x 3' (1 Unit)

Providing fitting and fixing factory-made table top type fully panelled conforming to relevant IS Code of heavy Anchor or equivalent brand 12mm thick particle board bonded with phenol-formaldehyde synthetic resin adhesive conforming to relevant IS code.

### 2. Changing of Table Top Laminate of size 30' x 3'

Mica of minimum thickness 1.5mm as per specification for upper part of the Table

### 3. One-Seater Computer Table of size 3' x 2' (1pc)

Providing, fitting and fixing of factory made wooden panelled with panel inserts of 12mm to 20mm thickness joined together with continuous tongue and groove joints and glued together with approved adhesive leaving a vertical groove, furnishing with moulded ply as per size.

### 4. Painting of the Room

Providing and applying acrylic plastic emulsion paint and shade to give an even shade over a primer coat as per manufactures recommendation after applying painting putty to level and plumb and finishing with 3 coats of plastic emulsion. Base coating shall be as per manufacture recommendation.

a. Ceiling 350 sq. ft.

b. For all vertical plain surface 350 sq. ft.

### 5. Both side Door painting of Door Size 6'6" x 3' with Frame (1pc)


Providing sanding, stripping as per necessity and applying acrylic plastic emulsion paint and shade to give an even shade over a primer coat as per manufactures recommendation and finishing with 2 coats of semigloss paint.

### 6. Blinds for Windows (120 sq. ft.)

Providing fitting and fixing of Blinds, quality equivalent to D'Decor or Similar, Zebra Blinds, Size - 6' x 5' covering 120 sq. ft. of window space

### 7. Surface panel light fixture (4pc)

42W LED of Size 600mm x 600mm with Electronic Ballast x 4pc

  
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#### ASSISTANCE TO BIDDERS:

- For any queries relating to the tender document, specification and the terms and conditions contained therein the bidders are welcome to contact the tendering authority.

#### ADDRESS OF CORRESPONDENCE

Dr B. K. Mishra

Assistant Professor & Project Leader, BioNEST Bioincubator Facility

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