Sealed bids from the interested bidders are invited for disposal of old answer scripts, question papers and Examination Forms from the Examination Department of the North-Eastern Hill University. The said sealed bids should be submitted in the Office of the Assistant Registrar, Examination Department (Room No. 28) North-Eastern Hill University, Mawkynroh Umshing, Shillong-793022 on or before 24th July, 2020 up to 2.00 P.M. and the same will be opened on the same day at 3.00 PM, in the office of the Controller of Examinations, North-Eastern Hill University in the presence of bidders or his/her authorized representative.

Terms & Conditions:

1. The quantity of used answer scripts, old question papers and Examination forms can be inspected on any working days before submission of bids with prior intimation to the Assistant Registrar, Examination (Room.28) North Eastern Hill University, Mawkynroh Umshing, Shillong-022.

2. Bids should be sealed in an envelope duly super scribed as Tender for disposal of used answer scripts/question papers/examination forms. The rates are to be quoted in Rupees per Kg for each of the items in the enclosed Proforma.

3. Security Deposit of Rs.10,000/- (Ten thousand) to be submitted along with the Tender in the form of Demand Draft/Bankers Cheque in favour of Finance Officer, NEHU, Shillong.

4. The Security Deposit of Bidders, whose rates are not approved will be returned immediately upon finalization of Tenders. No Interest will be paid on the amount of the Security Deposit. However, Security Deposit of successful bidder will be returned on the completion of lifting the items from the Examination Block.

5. The entire items shall be disposed of on “AS IS WHERE IS BASIS”.

6. The order will be awarded to the highest bidder for each of the Items.

7. The weighing of the items as mentioned above shall be carried out in the presence of Official of the Examination Department along with the bidders or his/her authorized representative. After weighing, the total amount as payable for each of the items shall be paid by the bidder in the form of Demand Draft/Banker’s Cheque in favour of the Finance Officer, North-Eastern Hill University to be drawn on the State Bank of India NEHU Branch, Shillong –793 022.

8. After making the payment, it will be the responsibility of the successful Bidder to pack and lift the items from the premises of the Examination Department within 3 (three) days from the date of auction, failing which the Security Deposit will stand forfeited and the University shall have the right to cancel the order.

Sd/-
Assistant Registrar (Examinations)
I /We hereby offer the rates to purchase old answer scripts/question papers/ Examination forms, from the North Eastern Hill University, Shillong, Meghalaya.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Description</th>
<th>Price quoted per KG.</th>
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<td>1.</td>
<td>Old used Answer Scripts</td>
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<td>2.</td>
<td>Old question papers</td>
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<td>3.</td>
<td>Obsolete examination forms</td>
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Place: 

Date: 

Signature: 

Name of the Bidder: 

Address: 

Phone No.