

Ref. Geog/Misc./27/2018-19/1071

Date. 29.08.2019

TENDER NOTICE

Sealed/online quotations are invited from the reputed manufactures/ authorized dealers/vendors for supply of the following items listed below. Quotations should be submitted in sealed envelope superscribed with "Quotations for the Department of Geography, NEHU Permanent Campus" addressed to the Head, Department of Geography, North-Eastern Hill University, Shillong, Meghalaya-793022.

Sl. No.	Items	Nos.
Electronic peripherals		
1	AA battery (duracell)	100
2	VGA Cable (15-20 meter, 15 pin male to male)	1
3	HDMI to VGA (female) converter adapter cable	2
4	USB to VGA (female) converter	2
5	Multi plug point extension cord/board (length: at least 6 meter plus)	4
6	AC Adaptor for Hp OMNI 120 all-in-one PC series charger power supply	2
7	Laserjet colour printer	1
8	Toner for Sharp ARM160 photocopier machine	2
9	Ink Cartridge No. 802 (Hp)	10
10	Ink Cartridge No. 882 (Hp)	5
11	Ink Cartridge No. 12A (Hp)	5
12	Repair of Hp Designjet Plotter 800 ps and 500 ps	1+1=2
Printing and Stationary items		
13	Register No. 10 and 14	4 each
14	Stapler (small)	4
15.	File tag	2 boxes
16.	Xerox paper (A4size)	2 boxes
17.	Tracing Paper (80/90 – Gateway)	20 rims
18.	Rotring ink (black)	20
19.	Scissor	3
20.	Paper cutter	2
21.	Measuring Tape (30 meters)	2
22.	Incumbency boards (3ft x 2ft)	2
23.	Name plate writing	30
Laboratory consumables		
24.	Rbber Sheet (AIMIL made)- 38 mm dia spciment 12 numbers	3 boxes

Terms and conditions:

1. Last date of submitting quotation 15.09.2019 (Latest by 2.00pm).
2. Detailed specification of items, manufacturer etc. must be mentioned.
3. The rate should be quoted in Indian Rupees.
4. The rate should include of GST and/or other taxes.
5. Quoted rates should be valid for at least for 3 (three) months.
6. The University is exempted from paying Customs and Excise duty.
7. Quotation should include the copy of the GST Certificate, PAN Card, authorized Manufacturers/Dealership Certificate from the Manufacturer and BANK Details.
8. No advance payment will be made.
9. Department Purchase Committee/University reserves the right to accept or reject quotations, without assigning any reason.
10. If the items are not supplied within 1 (one) month from the issue of supply order, the supply order will be treated as cancelled
11. All terms and conditions will be as per NEHU rules, regulation and decision


 (Prof. Sunil Kumar De)

Head
HEAD
 Department of Geography
 North-Eastern Hill University
 Shillong-793022