



## CERTIFICATES TO BE SUBMITTED BY PENSIONER/FAMILY PENSIONER

(To be submitted by pensioner/family pensioner once a year in November. However pensioners aged 80 years and above can submit their Life Certificate from 1<sup>st</sup> October onwards)

### 1. LIFE CERTIFICATE

Certified that I have seen the Pensioner \_\_\_\_\_ holder

of Pension Payment Order No. \_\_\_\_\_ dated \_\_\_\_\_ and that he/  
she is alive on this date.

SIGNATURE/THUMB IMPRESSION: \_\_\_\_\_

NAME OF PENSIONER: \_\_\_\_\_

PRESENT ADDRESS & CONTACT NO.: \_\_\_\_\_

EMAIL ID, IF ANY: \_\_\_\_\_

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

Signature of an Authorised Official: \_\_\_\_\_

NAME: \_\_\_\_\_

Designation of Authorised Officer: \_\_\_\_\_

Seal: \_\_\_\_\_

### 2. NON EMPLOYMENT CERTIFICATE (*Applicable for Family Pensioner only*) delete which is not applicable

- I declare that I have not received any remuneration for serving in an establishment of the Central Govt. or a State Govt. or a Government undertaking or from a Local Fund during the period November \_\_\_\_\_ to October \_\_\_\_\_.
- I declare that I have been employed/re-employed in the office of \_\_\_\_\_ and was in receipt of the following emoluments during the period: \_\_\_\_\_.
- I declare that I have accepted commercial employment after obtaining/ without obtaining sanction of the Government/ Institute (to be furnished by Group A Officers of the Institute during first two years from the date of retirement).
- I declare that I have / have not accepted any employment under any Government outside India after obtaining/ without obtaining sanction of the Govt./ Institute (to be furnished by Group A Officers of the Institute only).

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE/THUMB IMPRESSION: \_\_\_\_\_

NAME OF THE FAMILY PENSIONER: \_\_\_\_\_

PRESENT ADDRESS & CONTACT NO.: \_\_\_\_\_

EMAIL ID, IF ANY: \_\_\_\_\_

### 3. CERTIFICATE ON RE-MARRIAGE/ NON-MARRIAGE (*Applicable for Family Pensioner only*)

I hereby declare that I am not married/ I have not re-married during the past six month

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE/THUMB IMPRESSION: \_\_\_\_\_

NAME OF THE FAMILY PENSIONER: \_\_\_\_\_

PRESENT ADDRESS & CONTACT NO.: \_\_\_\_\_

EMAIL ID, IF ANY: \_\_\_\_\_

I certify to the best of my knowledge and belief that the above Declaration is correct.

PLACE: \_\_\_\_\_

DATE: \_\_\_\_\_

Signature of an Authorised Official: \_\_\_\_\_

NAME: \_\_\_\_\_

Designation of Authorised Officer: \_\_\_\_\_

Seal: \_\_\_\_\_

**List of designated officials specified for signing the Life Certificate as per Office Memorandum No.1 (8)/2021-P&PW (II)-7468 dated 30<sup>th</sup> September 2022 issued by Ministry of Personnel, Public Grievances and Pensions, Department of Pension and Pensioners' Welfare**

- i. A person exercising the powers of a Magistrate under the Criminal Procedure code.
- ii. A Registrar or Sub-Registrar appointed under Indian Registration Act.
- iii. A Gazetted officer of the Government.**
- iv. A Police Officer not below the rank of Sub-Inspector in-charge of a Police Station.
- v. A Postmaster, a departmental Sub-Postmaster or an Inspector of Post Offices.
- vi. A Class – I Officer of the Reserve Bank of India, an officer (including Grade II officer) of State Bank of India or of its subsidiary.**
- vii. A Justice of Peace.
- viii. A Block Development Officer, Munsif, Tehsildar or Naib Tehsildar.
- ix. A Head of Village Panchayat, Gram Panchayat, Gaon Panchayat.
- x. Executive Committee of a Village.
- xi. A Member of Parliament, of State Legislatures or of Legislatures of Union Territory Governments/Administrations.
- xii. Treasury Officer.