

F.No. 1-3/2018-Cash
Government of India
Ministry of Human Resource Development

Subject: Relief to flood affected people of Kerala – donation of one day's Salary – regarding

1. It has been decided a to appeal all officers and staff of Ministry of HRD as well as of the organizations under its control may contribute their one day's salary as relief to the flood affected people of Kerala. The contribution will be paid to the Chief Minister's Relief fund as per the details given below:-

**Donation to Chief Minister's Disaster Relief Fund
Account No. 67319948232
IFSC Code: SBIN0070028
City Branch, State Bank of India
Thiruvananthapuram**

Or by

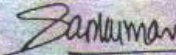
**Cheque/Demand Draft
Principal Secretary (Finance), Treasurer,
Chief Minister's Distress Relief Fund
Secretariat,
Thiruvananthapuram - 695001**

2. All Bureau Heads are accordingly requested to take immediate action in this regard and take up the matter with the concerned organizations under their administrative control for necessary action.

3. The payment to the above should preferably be made in a pooled manner at the level of an institution and sent to the branch/ functionary mentioned in para 1 above.

3.1 The institutions would intimate their respective Bureau in MHRD about the amount of contribution made.

3.2 In MHRD, the payment will be made in a pooled manner by PAO, MHRD. A format for conveying willingness for contribution is enclosed.



(P. Sasikumar)

Deputy Secretary (Admn.)

24.08.2018

Copy to:

1. PS to Hon'ble HRM/MoS(UK)/MoS(SPS)
2. PSO to Secy.(HE)/PPS to Secy.(SE&L)
3. All Bureau Heads in Department of Higher Education and Department of School Education & Literacy.
4. Pr.CCA/ CCA, MHRD.
5. DDO, MHRD for necessary action/ PAO, MHRD.
6. All officers and staff of Department of Higher Education and Department of School Education & Literacy.

✓ CMIS Unit - for placing in office as well as website.

Option Form

I _____ give my consent to contribute one day's salary to Kerala Chief Minister's Distress Relief Fund.

Signature

(Name & Designation)

DDO