

पूर्वोत्तर पर्वतीय विश्वविद्यालय
जिला: पूर्वी खासी हिल्स, शिलांग - 793022
मेघालय, भारत



North-Eastern Hill University
District: East Khasi Hills, Shillong - 793022
Meghalaya, India

No.F.87/HC/Admn./2023/516.

Dated the 17th March'2023.

NOTIFICATION

In continuation with the earlier Notification Nos. F.87/HC/Admn./21-192 dated the 1st October'2021 and No. F.87/HC/Admn./2022/244 dated the 14th January'2022, it is further notified to all the employees of the University regarding the claims of re-imburement in a streamlined manner.

1). That for the matter of medical claims by all University employees (both Teaching and Non-Teaching) that for the OPD/ emergency admission into the Hospital/Nursing Home/Medical College/obtaining credit billing facility which provide specialist care while on duty/official tour/on vacation/Earned leave/ L.T.C. etc. the incumbent /patient/employees may make it convenient to follow the following:

(i). Inform the CMO & In charge by dropping a text message immediately or within 3 days (72 hours) in her Mobile No.9436732922.

(ii).Each bill/ Cash memos to be certified as "Paid by me" & duly signed by the employee.

2). This is being done to facilitate the smooth process of re-imburement for treatment claims and ensure early settlement.

THIS SUPERCEDES THE EARLIER NOTIFICATION NO. F.87/HC/ADMN./2022/244 DATED THE 14TH JANUARY'2022.

Sd/-

Dr. C. Mukhim,
CMO & In-Charge,
Health Centre,NEHU,Shg.

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