



NO.F.Conf/13-5/ORD/2022-219

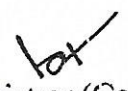
Dated 14. 02. 2023

NOTIFICATION

In pursuance of the resolutions adopted by the 26th Emergent meeting of the Academic Council and the resolutions adopted by the Executive Council in its 75th Emergent meeting the following Ordinances are hereby notified in terms of provisions contained under Statute-41(5) & (6) of the NEHU Act, 1973.


1. Ordinance OC-7 on the Master's Degree Programmes in Arts - Annexure-'A'
Sciences, Commerce and Law.

This issues with the approval of the competent authority.


Joint Registrar (Conference)

Copy to:

1. Shri Vijay Kumar,
Under Secretary to the Govt. of India, Ministry of Education,
Higher Education, Room No.216 'D' Wing Shastri Bhavan,
New Delhi- 110001.
2. All Deans of School, NEHU, Shillong.
3. All Heads of Departments/Centres, NEHU, Shillong/Tura.
4. Prof. R. Khongsdier, Chairman, Standing Committee on drafting Ordinances/Regulation/Rules
etc, Deptt. of Anthropology, NEHU, Shillong.
5. The Registrar/Finance Officer/Controller of Examinations/Librarian/ NEHU, Shillong.
6. The Dean Student Welfare, NEHU, Shillong.
7. All Officers, NEHU, Shillong/Tura
8. P.S. to the Vice-Chancellor, NEHU, Shillong.
9. PS to the Registrar, NEHU, Shillong.
10. Shri W. Thongni, Computer Operator, Centre for Bio-informatics in- corporation in the
NEHU Website.


Joint Registrar (Conference)

DRAFT AMENDMENT TO OC-7

ON THE MASTER'S DEGREE PROGRAMMES IN ARTS, SCIENCE, COMMERCE, LAW, LIBRARY AND INFORMATION SCIENCE
(Under Section 26 (1) (b) of the NEHU Act, 1973)

		Existing	Proposed Amendment
Title	1.		These ordinances shall be called the NEHU (Amendment) Ordinance OC-7 on the Master's Degree Programmes in Arts, Science, Commerce, Law, Library and Information Science, 2022 [Under Section 26 (1) (b) of the NEHU Act, 1973]
Definitions	2.		<p>In this ordinance, and in all Regulations made hereunder, unless the context otherwise requires:</p> <p>(1) "University" means North-Eastern Hill University (NEHU);</p> <p>(2) "Academic Council" means the Academic Council of the University;</p> <p>(3) "Academic Bank of Credits" means an academic service mechanism as a digital or online entity established by the UGC and adopted by the University to facilitate students to become its academic account holders;</p> <p>(4) "Programme" a series of courses of study leading to a Master's degree;</p> <p>(5) "Semester" means an academic semester of at least 90 working days excluding examinations;</p> <p>(6) "Course" means one of the papers which comprise a specified programme of study;</p> <p>(7) "Credit" means a value assigned to a course used for converting and calculating of contact hours or grade points earned by a student in achieving a specified level of learning at least in one academic semester;</p>

			<p>(8) “Exit Point” means the end or termination of the first academic year of the two-year Master’s degree programme when a student is given an option to leave the programme;</p> <p>(9) “Massive Open Online Courses (MOOCs)” means such online courses which are developed through SWAYAM Platform, Ministry of Education, Government of India;</p> <p>(10) “Study Webs of Active Learning for Young Aspiring Minds (SWAYAM)” means the national online course platform designed for offering online courses to achieve the three cardinal principles of India’s Education Policy: access, equity, and quality;</p> <p>(11) “Department” means “a Department of Studies, and includes a Centre of Studies of the University;</p> <p>(12) “School Board” means School of Studies of the University;</p> <p>(13) “Student” means a person admitted to, and pursuing, a specified credit-based course/programme of the University;</p> <p>(14) “Candidate” means an applicant for admission to a programme/examination of the University;</p> <p>(15) “Regulations” means regulations of the University;</p> <p>(16) “Grade Point” means a mark earned by a student in each credit course of a programme;</p> <p>(17) “Compulsory courses” means courses that are essential to meet the academic requirements of a department/discipline for running a given programme like core courses, practicum, skill enhancement courses, dissertation and project works.</p>
Master’s Degree and	3.	1.The Master's Degree Programme in the Schools under the University are fulltime courses of study spread over a	The Master’s degree programmes in the Schools under the University are full-time courses of study with the

Duration		<p>period of four academic semesters or two academic years. These courses cannot be combined with any other full-time course or any part time post-graduate course offered by the University, except those which may be designed by the University for the post-graduate students of the University. Provided that the above programmes cannot be combined with any other full-time programme or any part time post-graduate course offered by the University, except those which may be designed by the University for the post-graduate students of the University</p>	<p>following duration:</p> <p>(i) Two-year Master's degree programme with a duration of four academic semesters,</p> <p>(ii) One-year Master's degree programme with a duration of two academic semesters, and</p> <p>Provided that a student can pursue two academic programmes one in full-time physical mode and another in Open and Distance Learning (ODL)/Online mode, or up to two ODL/Online programmes simultaneously, if class timings between the two programmes do not overlap, as approved by the Academic Council on the recommendation of the Board of School.</p>
Eligibility Criteria for Admission	4.	<p>2(iii) Candidates who have taken the Bachelor's Degree (Pass/ Honours) of this University or any other recognized University shall be able to apply for admission to the courses offered by the Schools subject to the provisions of the regulations relating to Prerequisites, if any. The minimum qualified marks for admission to the different courses shall be as per regulation prescribed for the purpose.</p> <p>2(i) A candidate seeking admission to any of the courses must possess the qualifications prescribed by the Board of School as approved by the Academic Council from time to time.</p>	<p>(a) Eligibility qualifications for Master's degree programmes shall be as prescribed below:</p> <p>(i) For the two-year Master's degree programme, a candidate must obtain a three-year Bachelor's degree from this University or any other recognized university.</p> <p>(ii) For the one-year Master's degree programme, a candidate must have a four-year Bachelor's degree with Research/one-year PG Diploma of the Master's degree programme/one-year Bachelor's degree of the Master's programme in Library and Information Science from this University or any other recognized university.</p> <p>Provided that a candidate seeking admission to any Master's degree programme must possess the qualifications prescribed by the Board of School as approved by the Academic Council or concerned regulatory body from time to time.</p>

		<p>2(ii) Admission to different courses shall be made only in the first semester at the beginning of each Academic year on list specifically decided for a course by the Academic Council.</p>	<p>Provided also that the admission to a Master's degree programme is open to those candidates who have met the entrance requirements, including specified levels of attainment, as prescribed in RC-1.</p> <p>(b) Admission to different programmes shall be made only in the first semester at the beginning of each academic year on list specifically decided for a programme by the Academic Council.</p>
Exit Point	5.		<p>Students shall have one exit point at the end of the first two semesters (first academic year) of the two-year Master's degree programme, and such students shall be awarded the Post-Graduate Diploma, provided they earn 44 credits or at least 4.0 grade points on the 10-point grading scale (40% marks) in each course as prescribed under Clause 13.</p> <p>Provided that for the two-year Master's degree programme in Library and Information Sciences, a student shall be awarded the Bachelor's degree in Library and Information Science if she/he earns 44 credits or at least 4.0 grade points on the 10-point grading scale (40% marks) in each course at the end of the first academic year.</p>
Admission Procedure	6.	<p>2(iv) Admission to a course shall be made on the basis of the candidate's performance at the admission test, if any, conducted by the concerned Department(s) and/or her/his merit in the concerned subject at the Undergraduate level.</p>	<p>(a) Admission process shall be based on marks/scores in the Common University Entrance Test (CUET) conducted by the National Testing Agency (NTA), or any other agency recognized by the UGC and approved by the Academic Council.</p> <p>(b) The University policy on reservation, weightages, and preparation of merit lists for different categories shall be followed as prescribed under RC-1.</p>
Department/	7.	<p>3(i) Subject to the general guidance of the Board of</p>	<p>(a) Subject to the general guidance of the Board of</p>

Board of School		<p>School, the instruction and routine in each course shall be under the control and direction of the Head of the Department concerned.</p> <p>3(ii) Each student, with respect to her/his works in the course as well as her/his general conduct in the University, shall remain under the control of the School and the discipline of the concerned Department.</p>	<p>School, the instruction and routine in each course shall be under the control and direction of the Head of the Department concerned.</p> <p>(b) As for the work in the programme and the general conduct in the University, each student shall remain under the control of the School and the discipline of the Department concerned.</p>
Credits/Contact Hours	8.	<p>3(iii) Each course of the given program of study shall have credit value ranging from 2 to 6. [Strikethrough is inserted in Clause 9 (b) below] Credits shall be defined on the basis of maximum marks allocated to the course and contact hours. One credit is assigned for each 25 marks and 12 contact hours of teaching for theory or 24 contact hours for practical.</p> <p>4. Ordinarily, the student earned 72 credits during the period of 4 Semesters. Out of these 60 credits shall have to be earned from the Core Courses of the Programme to which she/he is admitted. The balance 12 credits shall be earned by the student from the courses offered under the Open Choice. The student can however earn the 72 credits within the maximum period of 6 semesters. [Strikethrough is amended and inserted in Clause 9(b) below]</p>	<p>(a) Credits shall be defined on the basis of maximum marks/grade points allocated to the course and contact hours. One credit is assigned for each 25 marks (2.5 grade points) on the 10-point grading scale) and 15 contact hours of teaching for theory or 30 contact hours for practical or lab work, project work, field-based learning, and such.</p> <p>(b) For the two-year Master's degree programme, a student must earn 88 credits during the period of four semesters. Of the 88 credits, 44 credits are to be earned from courses in each academic year.</p> <p>Notwithstanding contained above, a student may earn up to 40% of 88 credits from MOOCs through SWAYAM, excluding compulsory courses.</p> <p>(c) For the one-year Master's degree programme, a student must earn 44 credits during the period of two semesters. Of the 44 credits, at least 20 credits may be earned from one of the two semesters.</p> <p>Notwithstanding contained above, a student may earn up to 40% of 44 credits from MOOCs through SWAYAM, excluding compulsory courses.</p> <p>(d) Credits to be earned through MOOCs shall be as prescribed under Regulations on Online Learning Courses through SWAYAM.</p>
Semester	9.	9(i) Each Semester shall have at least 90 working days	(a) Each year shall have two academic semesters, and

Duration and Credit structure	<p>excluding examination days.</p> <p>3(iii) Each course of the given program of study shall have credit value ranging from 2 to 6. Credits shall be defined on the basis of maximum marks allocated to the course and contact hours. One credit is assigned for each 25 marks and 12 contact hours of teaching for theory or 24 contact hours for practical. [Strikethrough text is inserted in Clause 8(a) above]</p>	<p>each academic semester shall have at least 90 working days excluding examination days.</p> <p>(b) Every academic semester shall have courses with 2 to 4 credits, and the total number of credits in each semester shall be from 20 to 24 credits.</p> <p>(c) The dates of commencement and termination of each semester shall be fixed by the Academic Council.</p>
Attendance	<p>10. 5. A student must have attended a minimum of 75% of the lectures, which may also include seminars and tutorials organized by the Department, during a semester to be eligible to appear at the end of semester examination.</p> <p>6. The School Board may, on the recommendation of the Department concerned, consider and decide on the request for condonation of shortage of attendance up to 5%. Condonation of any shortage more than 5% and up to 15% may be recommended by the Board to the Vice Chancellor with full justification, whose decision shall be final.</p> <p>7. A student who does not earn credit(s) in a given semester, for any reason whatsoever, may do so in one of the remaining semester during which she/he is eligible to participate in the curricular programme under the provision of Clause 4 above. [within 6 semesters]</p> <p>Provided that if a student is not able to earn at least 18 credits by the end of the second semester she/he shall not be eligible to move on to the third semester.</p>	<p>(a) A student must attend a minimum of 75% of the lectures, which may also include seminars and tutorials organized by the Department, during a semester, to be eligible to appear for the End-Semester Examination.</p> <p>(b) The School Board may condone a shortage of attendance up to 5% at the request of a student recommended by the Department concerned. The Board may recommend, with justification, condoning a shortage of attendance of over 5% but not exceeding 15% to the Vice-Chancellor, whose decision shall be final.</p> <p>(c) A student who does not earn credit(s) in a given semester, for any reason whatsoever, may be permitted to attend classes and appear for the Continuous Assessment and End-Semester Examinations in the corresponding semester(s) within a maximum period of eight semesters for the two-year Master's degree programme, and not more than a period of four semesters for the one-year Master's degree programme from the date of admission.</p> <p>Provided that a student is unable to earn a minimum of 4.0 grade points from at least 24 credit courses, including research methodology course, by the end of the</p>

			second semester, she/he shall not be eligible to move on to the third semester.
Examination and Evaluation	11.	<p>16. The course of study and the scheme of examination for the degree in each subject shall be such as may be approved by the Academic Council on the recommendation of the Board of the School and the Board of Studies of the Department concerned.</p> <p>9(ii) The dates of commencement and termination of each semester shall be fixed by the Academic Council.</p> <p>10. Examiners or a Board of examiners for each course of study shall be appointed by the Board of concerned School, on the recommendation of the Board of Studies in accordance with the provision of regulation concerning PG examinations of the University.</p> <p>11. A candidate shall apply for admission to the end-semester examination in the prescribed form to the Dean of the concerned School through the Head of the Department. Such applications shall be accompanied by certificates indicating that:</p> <p>(i) The candidates have attended the minimum number of lectures etc. in respect of all courses and open choice courses.</p> <p>(ii) All dues including prescribed examination fee have been deposited.</p> <p>8(iii) The pattern and schedule of continuous assessment and its evaluation shall be laid down in the regulation.</p> <p>8(ii) Each course shall carry maximum marks/credit as may be prescribed by the School Board. For the purposes</p>	<p>(a) The programme/course of study and the scheme of examination for the degree in each subject shall be such as may be approved by the Academic Council on the recommendation of the Board of the School and the Board of Studies of the Department concerned.</p> <p>(a) The dates of commencement and termination of each semester shall be fixed by the Academic Council.</p> <p>(b) Examiners or a Board of examiners for each course of study shall be appointed by the Board of concerned School, on the recommendation of the Board of Studies in accordance with the provisions of Regulations concerning PG Examinations of the University.</p> <p>(c) Students shall apply for admission to the End-Semester Examination, including option for exit, in the prescribed form to the Dean of the concerned School through the Head of the Department. Such applications shall be accompanied by certificates indicating that the concerned students have paid all dues, and they have attended a minimum number of lectures, tutorials, seminars, and such, in respect of all courses.</p> <p>(d) The pattern and schedule of Continuous Assessment and its evaluation shall be as laid down in RC-5 and Regulations on the University Academic Bank of Credits.</p> <p>(e) Each course shall carry maximum marks/credits as may be prescribed by the School Board. For the</p>

		<p>for determining the marks obtained by the student in any course, the weightage assigned to continuous assessment and end semester examination shall be 1 : 3.</p> <p>12. The end-semester results shall be placed before the Vice Chancellor for approval after they have been screened by a Committee consisting of the Head of the Department concerned and not less than two faculty members appointed by the Dean on the recommendation of the Head of the Department. The Committee may recommend moderation of results, if required.</p>	<p>purposes of determining the marks/credits obtained by a student in any course, the credit weightage assigned to Continuous Assessment and End-Semester Examination shall be 1 : 3.</p> <p>(g) The end-semester results shall be placed before the Vice-Chancellor for approval after they have been screened by a Committee consisting of the Head of the Department concerned and not less than two faculty members appointed by the Dean on the recommendation of the Head of the Department.</p>
Improvement and Revaluation	12.	<p>13(ii) Candidates securing grade point 3 or below may be allowed to repeat/improve upon a paper within the maximum period of 6 semesters as prescribed in clause 4.</p> <p>8(i) Evaluation of each course shall be done on the basis of performance in the continuous assessment and end-semester examination.</p> <p>15. A candidate shall be allowed to repeat failed paper(s) and clear the course(s) within a maximum period of eight Semesters from the date of admission to the Programme beyond which a candidate shall be required to seek admission into First Semester as a fresh candidate.</p> <p>In exceptional circumstances like maternity leave/serious illness, a candidate shall be granted two more semesters after eight semesters beyond which a candidate shall be required to seek admission into First Semester as a fresh candidate.</p>	<p>(a) Students securing a grade point of 5.0 or below may be allowed to repeat/improve upon a paper within a maximum period of eight semesters for the two-year programme and four semesters for the one-year programme as prescribed under Clause 10(c).</p> <p>(b) Evaluation of each course/paper shall be done on the basis of performance in the Continuous Assessment and the End-Semester Examination.</p> <p>(c) A student shall be allowed to repeat a failed paper/course and clear the course within a maximum period of eight semesters for the two-year programme and four semesters for the one-year programme from the date of admission to the programme beyond which the student shall be required to seek a fresh admission.</p> <p>Provided that in exceptional circumstances, like maternity leave/serious illness, a student shall be granted two more semesters beyond which the student must seek fresh admission.</p>
Credit Requirements, Grade and	13.	<p>13(i) In order to qualify for the Master's Degree a candidate shall have to earn 72 credits; to earn credits assigned to a course the candidates shall have to secure at least grade</p>	<p>(a) In order to qualify for the one-year Master's degree builds on the four-year Bachelor's degree with Research, a student must earn 44 credits or at least</p>

Grade Points	<p>point 1.5, in the 7 point grading scale (as per clause 17) in that course.</p> <p>14. Candidates securing 1.5 or more aggregate points shall be declared successful/pass. A candidate securing grade point less than 1.5 shall be declared unsuccessful/fail.</p>	<p>4.0 grade points on the 10-point grading scale in each course of the two-academic semester programme.</p> <p>(b) In order to qualify for the two-year Master's degree builds on the three-year Bachelor's degree, a student shall have to earn 88 credits or at least 4.0 grade points on the 10-point grading scale in each course of the four-academic semester programme.</p> <p>(c) A student securing less than 4.0 grade points on the 10-point grading scale (40% marks) shall be declared unsuccessful/fail.</p> <p>(d) The credits earned by a student in the End-Semester Examinations shall be deposited in the Academic Bank of Credits (ABC) as prescribed in Regulations on ABC. The validity of credits earned will be up to a maximum period of seven years or as specified under ABC regulations and approved by the Academic Council.</p> <p>(e) The letter grade, grade point, and equivalent percentage of marks shall be as follows:</p>																																																							
	<p>17. The Letter Grade, Grade Points and Percentage Equivalent obtained shall be as indicated below:</p> <table><tr><th>Letter Grade</th><th>Grade Point</th><th>Percentage Equivalent</th></tr><tr><td>O</td><td>5.50 to 6.00</td><td>75 to 100</td></tr><tr><td>A</td><td>4.50 to < 5.50</td><td>65 to < 75</td></tr><tr><td>B</td><td>3.50 to < 4.50</td><td>55 to < 65</td></tr><tr><td>C</td><td>2.50 to < 3.50</td><td>45 to < 55</td></tr><tr><td>D</td><td>1.50 to < 2.50</td><td>35 to < 45</td></tr><tr><td>E</td><td>0.50 to < 1.50</td><td>25 to < 35</td></tr><tr><td>F</td><td>0.00 to < 0.50</td><td>0 to < 25</td></tr></table>	Letter Grade	Grade Point	Percentage Equivalent	O	5.50 to 6.00	75 to 100	A	4.50 to < 5.50	65 to < 75	B	3.50 to < 4.50	55 to < 65	C	2.50 to < 3.50	45 to < 55	D	1.50 to < 2.50	35 to < 45	E	0.50 to < 1.50	25 to < 35	F	0.00 to < 0.50	0 to < 25	<table><tr><th>Letter Grade</th><th>Grade Point</th><th>Percentage Equivalent</th><th>Description</th></tr><tr><td>O</td><td>9 to 10</td><td>90 to 100</td><td>Outstanding</td></tr><tr><td>A</td><td>8 to < 9</td><td>80 to < 90</td><td>Excellent</td></tr><tr><td>B</td><td>7 to < 8</td><td>70 to < 80</td><td>Very Good</td></tr><tr><td>C</td><td>6 to < 7</td><td>60 to < 70</td><td>Good</td></tr><tr><td>D</td><td>5 to < 6</td><td>50 to < 60</td><td>Average</td></tr><tr><td>E</td><td>4 to < 5</td><td>40 to < 50</td><td>Pass</td></tr><tr><td>F</td><td>Below 4</td><td>Below 40</td><td>Fail</td></tr></table>	Letter Grade	Grade Point	Percentage Equivalent	Description	O	9 to 10	90 to 100	Outstanding	A	8 to < 9	80 to < 90	Excellent	B	7 to < 8	70 to < 80	Very Good	C	6 to < 7	60 to < 70	Good	D	5 to < 6	50 to < 60	Average	E	4 to < 5	40 to < 50	Pass	F	Below 4	Below 40
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E	4 to < 5	40 to < 50	Pass																																																						
F	Below 4	Below 40	Fail																																																						

		<p>For awarding grades in any percentage range the following formula shall be applied: Equivalent Percentage = [(Base Grade Point of percentage range + Difference between the base percentage and percentage obtained × (Grade range) divided by percentage range]. For example, a candidate securing 63% marks shall be awarded grade (3.50) + [(63 - 55)(1)/10] = 3.50 + 0.8 = 4.30, and a candidate securing 93% marks shall be awarded grade as (5.50) + 93 - 75)(0.5)/25] = 5.86</p>	
Grade Card	14.		<p>(a) After the results of a semester are declared, Grade Cards shall be issued to each student, which contains the list of papers for that semester and the grades obtained by the student as prescribe under RC-5.</p> <p>(b) The Grade Point Average (GPA) for each semester shall be calculated only for those students who have passed all the credit papers/courses of that semester. GPA may be calculated as follows:</p> $GPA = \frac{\sum_{i=1}^n (C_i \times GP_i)}{\sum_{i=1}^n C_i}$ <p>where, C_i is the number of credits assigned to a paper/course, GP_i is the grade point scored in that course, and n is the total number of credit courses in a particular semester.</p> <p>(c) On successful completion of the programme, the Cumulative Grade Point Average (CGPA) may be calculated as follows:</p>

			$CGPA = \frac{\sum_{i=1}^N (C_i \times GP_i)}{\sum_{i=1}^N C_i}$ <p>where N is the total number of credit courses for the programme.</p> <p>Equivalent Percentage = CGPA × 10, and Equivalent Grade Points = Percentage of marks ÷ 10</p>
Removal of Difficulties	15.		Notwithstanding anything contained in this regulation, any difficulty arising in interpretation of or giving effect to, any provision of this regulation shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.