

APPLICATION FORM FOR "RETIREE" IDENTIFICATION CARD (ID CARD)

To,

The In-Charge,
Pension Cell,
North-Eastern Hill University,
Shillong 793 022, Meghalaya (India)

Sub: Request to issue a "Retiree" ID Card

Sir/Madam,

With reference to the subject mentioned above, kindly issue me a "Retiree" ID Card in view of having superannuated from University's service on The details required are also attached herewith.

Thanking you,

Yours sincerely,

Applicant's Signature

Applicant's Full Name

Date

FOR OFFICE USE

Certified by the competent authority

Signature

Designation

Office Seal

Forwarded to Library

Signature with date
In- Charge, Pension Cell

Assistant Librarian (Circulation Section)

NEHU Retiree Details for issuing of ID Cards

1. Name :
2. Gender :
3. Date of Birth :
4. Son/Daughter/Wife of :
5. Retired as:
6. Department:
7. Nationality:
8. Email address:
9. Permanent Address:

10. Blood Group:
11. Mobile/Phone No.:
12. Existing ID Card No.:
13. Date of Retirement:

Verified by:

Note:

1. Soft copy of the filled-in application form can also be dispatched by email to regtroffice@nehu.ac.in
2. The cost of replacement in case of a loss card is ₹100/-