

ORDINANCE ON PG DEPARTMENT IN COLLEGES AFFILIATED  
TO THE UNIVERSITY  
(Under Section 5 of NEHU ACT 1973 & STATUTE 33)

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1. Eligibility to apply for opening a PG Department	Only a degree College permanently affiliated to NEHU may apply. The college must have valid NAAC accreditation with a rating of 4 Star (or equivalent) and above. The College must have existing UG teaching programme (honours) in the subject concerned for which NEHU has granted permanent affiliation.
2. Procedure for Application	The Application shall be made in the proforma as prepared by the affiliation Committee and made available by the CDC and approved by the AC, which shall include the following details: Adequate running grant, Library facilities, infrastructure facility and staff for the PG Course proposed. A non-refundable application fee of Rs. 50,000/- shall be payable by D.D. in favour of Finance Officer, NEHU. Other provisions of OB-6 shall apply. However, the amount of non-refundable application fee shall be as prescribed by the University from time to time.
3. Number of Seats	As recommended by the Visiting Team to be sent by the CDC and approved by the Academic Council depending on infrastructure facilities.
4. Admission	The College may have their own admission Criteria which is to be approved by the University.

5. Syllabus	Syllabi provided by the University from time to time will be taught.
6. Fees	Fees will be specified by the College concerned. Twenty percent of the fees charged shall be payable by the College to the University. In addition, each student shall pay registration and examination fee to NEHU as prescribed for PG students.
7. Course structure & Examination.	Ordinance OC-7 and regulation RC-5 shall apply.
8. Qualification & Number of Teachers	<p>(i) The qualification for teachers shall be pre prescribed by UGC from time to time.</p> <p>(ii) At least 10 teachers (5 for UG and 5 for PG) in Science Subject.</p> <p>(iii) At least 8 teachers (4 for UG and 4 for PG) in courses other than Science subjects.</p>
9. Workload	<p>The Academic work load for every faculty member shall be not less than 40 hours per week for 30 working weeks in an Academic Calendar (15 weeks per semester) which shall include preparation, actual class room lectures, correction and examination work, seminars, admission and other professional work. The direct teaching hours per week shall not be less than 16 hours for every teacher.</p> <p>Minimum number of classes per week/ per paper shall be same as that in the University PG Departments.</p>