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| C:\Users\hkk\Desktop\nehu-logo-color.png | C:\Users\hkk\Desktop\ITnameHINDI.png    **North-Eastern Hill University**  **NEHU Campus, Shillong – 793022 (Meghalaya)** |  |

Dst-Proj/Net-Eco/NIQ/2020/01 Date:12/12/2020

**Notice Inviting Quotation**

Sealed quotations are invited with detail specifications for purchase of following item to be used in thedepartment for the purpose of a DST sanctioned Project under SPLICE-Programme.

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| **Sl.No.** | **Item** | **Item Description** | **Nos.\*** |
| 1 | Laptop | * Processor Brand: Intel * Processor Name: Core i7 * Processor Generation: 10th Gen * SSD: Yes * SSD Capacity: 1TB * RAM: 8 GB * RAM Type: DDR4 * Clock Speed: 2.4 GHz or above * Cache: 8 MB * Graphic Processor: NVDIA * Number of Cores: 4 * Operating System: NA * USB Port: Minimum 1 x USB 3.1 (1st Gen) Type C and 2 x USB 3.1 (1st Gen) Type A * HDMI Port: 1 x HDMI Port (v1.4) * Screen Size: 35.56 cm (14 inch) or above * Screen Resolution: 1920 x 1080 Pixel * Speakers: Built-in Dual Speakers * Internal Mic: Integrated Dual Array Digital Microphone * Wireless LAN: Intel Wi-Fi 6 AX 201 (2x2) * Bluetooth: v5.0 * Web Camera: Wide Vision HD Webcam * Pointer Device:Multi-touch Gesture Support touchpad * Battery Cell: Minimum 3 cell Li-ion Battery * Warranty Summary: 1 Year Onsite Warranty * Warranty Service Type: Onsite | 01 |

The Detailed terms and conditions may be found in Annexure-A and Annexure-B

**Annexure-A**

**Terms and Conditions for the Quotation:**

**1)** Prices of each item should be mentioned inclusive of all taxes.

**2)** All vendors should mention unit price of each components along with the total price (i.e. unit price x quantity). They should also specify the bundled price of all components (inclusive of all taxes). Sample price quoting format is shown in Annexure-B. The format should be strictly followed otherwise the quotation is liable to be cancelled.

**3)** Quotation should be submitted in sealed envelope to the **Headof the Department**, **Department of Information Technology, North Eastern Hill University, Shillong-22**.The last date of submissions **25-12-2020**, on or before**12.00 noon**. After that no quotation will be accepted.

**4)** A copy of PAN in the name of the Proprietor/Organization concerned is needed to be submitted, along with the Xeroxed balance sheet of last **3 years**.

**5)** Decision of the DPC (Departmental Purchase Committee) of the IT Department of NEHU is final.

**6)** For any clarification kindly contact Head, Department of IT, NEHU.

7) Bidder must have service center at Guwahati/Shillong for at least three years. Necessary proofs need to be attached.

8) It is to be noted that quantity of the items may vary as per the budget provisions. Departmental Purchase Committee reserves the right to cancel the whole tender, if necessary.

9) For any clarification kindly contact Dr. Amitabha Nath, Asst. Professor, Department of IT, North Eastern Hill University, Shillong-22

**Annexure-B**

Sample format for quoting the price

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl.No** | **Components** | **Minimum**  **Specification** | **Model/Make** | **Unit Price (Inclusive of Taxes)** | **Quantity** | **Total Price**  **(Unit Price x Quantity)** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Grand Total (Inclusive of all taxes)** | | | | | |  |