



पूवोत्तर पर्वतीय विश्वविद्यालय  
पू. प. विवि. परिसर, शिलांग-७९३०२२ (मेघालय)  
**North-Eastern Hill University**  
NEHU Campus, Shillong - 793 022 (Meghalaya)

Phone :  
Grams : NEHU

No.28-6/Acad/AC/2019/262

Dated 23<sup>rd</sup> March, 2020.

**NOTIFICATION**

In pursuance of the instruction received from UGC vide letter F. No.1-14/2020(Website) dated 21.03.2020 on the preventive measure to achieve 'Social Distancing' - Permission to Teaching and Non-Teaching staff to work from home, this is to notify that :

- (i) Faculty members/Researchers/Non-Teaching staff should be permitted and advised to work from home till 31.03.2020.
- (ii) Faculty members/Researchers should utilize this period for various academic activities such as :
  - (a) Development of on-line content, on-line teaching and on-line evaluation
  - (b) Prepare lesson plan and develop instructional material for the courses to be offered during next academic year/next semester.
  - (c) Carry on Research
  - (d) Write articles, papers etc.
  - (e) Prepare innovative questions for "Question Bank".
  - (f) Prepare innovative projects on "Ek Bharat Shreshtha Bharat" and other Topics.
- (iii) The said period shall be counted as being on duty for all the Faculty members/Researchers/Non-Teaching staff including Ad-hoc and contract employees whose contracts are valid at least upto 31.03.2020.

All the Faculty members/Researchers/Non-Teaching staff should provide their contact details i.e. Mobile No. to the Admn. so that they may be contacted in case of emergency.
- (iv) All Administrative /Academic offices will remain closed on 24<sup>th</sup> and 25<sup>th</sup> March, 2020.
- (v) The students who could not vacate the Hostels in view of shortage of time for making arrangement of tickets and other requirements to move out of the State, will be allowed to stay back subject to some conditions viz. consent from their parents through e-mail, application to be forwarded by the Supervisor, Head of Departments and Dean and also they should furnish a Certificate that they are staying in the Hostel at their own responsibility. This must be submitted to the respective Wardens immediately.

- (vi) The teachers will keep in touch with the students through e-learning and give direction about the courses.
- (viii) All Seminars/Workshops/Internal Test scheduled stand cancelled/postponed till further order.
- (ix) All are also requested to check the NEHU website ([www.nehu.ac.in](http://www.nehu.ac.in)) and office e-mail for further communication in this regard from time to time.
- (x) All the employees – both Teaching and Non-Teaching, their family members, Dependents, students, Research Scholars staying in the Campus and have undertaken any journey outside Meghalaya with effect from 1<sup>st</sup> March, 2020 onwards, must register themselves in the office of the Deputy Commissioner, Shillong and/or call 108 or register online <http://meghalayaonline.gov.in/covid>.
- (xi) Officers & Essential staff should be available 24 x 7 hours to dispose of the important and urgent work over phone/other electronic mode.

These issues with the approval of the Vice-Chancellor.

  
**Registrar**

Copy to :

1. SPS to Vice Chancellor, NEHU, Shillong, for information.
2. PS to Secretary, University Grants Commission, Bahadur Shah Jafar Marg, New Delhi, for information.
3. PS to Joint Secretary, Ministry of Human Resource Development, Shastri Bhawan, New Delhi, for information.
4. Principal Secretary, Department of Education, Government of Meghalaya, Shillong.
5. PS to Pro Vice Chancellor, Shillong/Tura Campus, for information.
6. PS to Registrar, for information.
7. All Deans/HoDs, NEHU, (Shillong and Tura Campus).
8. DSW/Proctor/Hostel Wardens, NEHU.
9. Finance Officer, NEHU, Shillong.
10. Controller of Examinations, NEHU, Shillong.
11. Librarian, NEHU, Shillong.
12. All Joint Registrars/Deputy Registrars/Assistant Registrars, NEHU.
13. Mr. I. Lyngdoh, Technical Officer, NDVN, NEHU, Shillong.
14. President, NEHUTA/NEHUNSA/NEHUSU.
15. Mr. F. Thongni, for uploading the notification in NEHU website.